

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, January 7, 2013 at 7:00 pm. All council members and the mayor were present. Mr. Lentz was absent due to vacation. President Sabold called the meeting to order. A moment of silent prayer was observed.

The December 2012 minutes were reviewed. There were no additions or changes. Mr. Dentler made a motion to approve the December minutes as presented. Mr. Hess seconded the motion and it carried with all in favor.

PUBLIC COMMENT

Fire Chief Roger Flohr provided the fire company report –

- They responded to 27 calls in December. Six of these calls were in the borough.
- He provided a report of statistics for 2012: They responded to 248 calls. Sixty of these calls were in the borough. The total loss from fire was \$371,225. Saturday was the busiest day for calls and Thursday was the slowest. Last year was the busiest year on record for calls in the borough. They responded to 22 brush fires compared to 4 in 2011.
- He reported they are continuing to get information regarding drivers being required to have a physical and carry a medical card. It appears they will need this. Fortunately, six drivers already have CDL licenses and have the required card.
- The roof of the fire company leaked during the heavy rains caused by hurricane Sandy in October. Estimates to repair it range from \$20-30,000. This does not include the cost to repair damage inside the building.
- Chief Flohr added firefighter training on 1/9 and 1/23 to the activities calendar. Mr. Seidel made a motion to approve the January 2013 calendar of activities. Ms. Bishop seconded the motion. It carried with all in favor.
- The Dillsburg Fire Company asked the Dover Fire Company if they could use their truck to 'drop the pickle' at midnight on New Year's Eve because their ladder truck was out of service. They were able to do this and reported it was a lot of fun!

Eric and Joanne Morgan, owners/landlords of a seven unit rental property at 64 North Main Street, were present to request sewer relief for the fourth quarter 2012 bill for unit # 7. There are six units in the main building and a separate unit, with a shared water line, directly behind this building. The water line between the main buildings developed a leak. Mrs. Morgan reported the leak repaired, but the bill for the last quarter was approximately triple the normal amount for this unit. Since the water was absorbed into the ground and did not go into the sewer system they did not feel they should have to pay the sewer charges for the extra usage. Mr. and Mrs. Morgan requested the council give them sewer relief for the amount of the bill above the normal average usage in the amount of \$119.20. Several council members responded to their request stating it is not their policy to give sewer relief. This would set a precedent and open the door for other requests. They pointed out other people, whose sewer bills were much higher also due to leaks, have requested it and their request was denied. Darwin Frey, 56 Amberview Drive, stated that if the council allowed sewer relief for the Morgan's, he would expect sewer relief for water he puts in his pool. Mrs. Morgan argued that their situation was unique because it involved equipment failure. Mr. Morgan stated he knew the borough used to allow sewer relief and challenged Mrs. Shirey to respond to this. She reported that when she started working for the borough, she was informed by the former borough manager, Duane Grim, that if people put water in a swimming pool they were not charged for this usage for sewer. A borough employee would get a meter reading prior to the owner putting water in the pool and again when they were finished. The quantity of water used to fill the pool was deducted from the sewer charges on the next bill. Mr. Seidel stated he did not believe the council was ever aware of this policy. The issue was debated with the Morgan's. Mr. Herrold suggested the council could make a motion regarding the issue to end the debate. Mr. Sabold called for a motion regarding allowing sewer relief for the Morgan's. No motion was made. He stated that due to lack of a motion the council

would deny the Morgan's request for sewer relief. Mr. Morgan stated he was not satisfied with the council's decision. Mrs. Morgan thanked the council for their time.

Elaine Kroft returned to request a resolution from the council to allow the fire company to host two 300 Club dinners. A resolution is needed because they want to serve beer and need a special license. The dates chosen for these fundraisers were May 4 and September 28. Mr. Seidel made a motion to authorize the borough solicitor to draft a resolution allowing the Dover Fire Company to host two dinners, which would include serving beer, on May 4 and September 28. Mr. Dentler seconded the motion. Six were in favor. Mr. Hess was opposed. Mrs. Kroft reported they will be hosting a Chocolate Bingo fundraising event on March 17.

Peter Anstadt, 100 Cranbrook Drive, was present as a representative of Eagle Lacrosse. He presented two plaques to the council in appreciation for their support by allowing the club to use Ketterman Park to practice and for their home games. One plaque was from the Eagle Lacrosse team and the second one was from the Black Hawk travel team. He reported the travel team made it to national competition held in Florida over the New Year's holiday.

SEWER

Manager's Report – The written report was reviewed in Mr. Lentz's absence. Mrs. Koch asked if the manhole riser ring reinstalled by H & H could have been done in-house. It was decided that Mr. Lentz could respond to this at the next meeting. Mr. Seidel asked if the problem with the aeration arm on tank # 3 was related to problems last year. Mr. Clark reported it was a different problem.

Engineer's Report – Mr. Clark had nothing to report.

Solicitor's Report – Mr. Herrold had nothing to report.

Old Business – None.

New Business – None.

WATER

Manager's Report – There were no questions regarding the written report.

Engineer's Report – Mr. Clark had nothing to report.

Solicitor's Report – Mr. Herrold had nothing to report.

Old Business – None.

New Business – None.

BOROUGH

Manager's Report

- Mr. Sabold asked for an explanation of the problem with the phone jack in the office. Mrs. Shirey explained what the electrician from Snelbecker Electric told her. He asked if this could have been repaired in-house. Mr. Lentz could answer this when he returns.
- Mr. Dentler questioned why there were repair bills from CarFixers and the Dover Garage for the dump truck. Mr. Sabold explained the truck was taken to CarFixers for an estimate and state inspection. Mr. Lentz felt the repair estimate was high and got a quote from the Dover Garage. The quote from the Dover Garage was less, so the repairs were done by them.

- Mr. Seidel called attention to the report of a vehicle hit by a borough employee during snowplowing. He felt this should be addressed by the Personnel Committee.

Engineer's Report – Mr. Clark reported Dave Lipinski is still waiting to receive comments from several solicitors on the stormwater ordinance draft. He hopes it will be completed within the next several months.

Solicitor's Report

- Mr. Herrold apologized that his workload in December prevented him from advertising the proposed recycling ordinance in time to adopt it at the January meeting. He would advertise it for adoption at the February meeting.
- Mr. Herrold was informed that all three of the elected auditors resigned. He was asked to research the requirements in the PA Borough Code regarding filling these vacancies and what would happen if they are not able to fill them. Mr. Herrold would report his findings to Mrs. Shirey and she would inform the council.

Police Report – Mayor Pope reported the December activity report was not available yet. He reviewed the speed trap report supplied by Northern Regional Police.

Ambulance Club Report – Mr. Hess stated there was nothing important to report.

Recreation Board Report

- Mayor Pope reported Jennifer Pope's term expired at the end of December. She is willing to continue serving on the board. Mr. Dentler commented that she has been a productive member of the committee and has attended the meetings regularly.
- He reported the 150th anniversary of the Civil War will be commemorated this year with different events in the area.
- The 150th anniversary of the borough will be in 2014.
- The House Decorating Contest was a success again this year. Rather than give the award to the same houses for the third year in a row, the committee picked three different homes. The first prize winning home was on Cranbrook Drive. The second place winner was on Newlon Road. The third place winner lived on Willow Drive. The winners seemed pleased to receive the Giant gift cards.

Treasurer's Report

- There were no additions or changes to the bill lists as presented. Mr. Kroft made a motion to approve payment of the bills. Mr. Seidel seconded the motion. Six were in favor. Mrs. Koch was opposed.
- Mrs. Shirey noted she included the year end balances on the account balance report. She asked the council if they wanted to move any of these funds into a savings account, earmark it for cash reserve or invest in a CD. It was decided \$150,000 of money from the Sewer Fund could be invested in a CD for no more than six months. Mrs. Shirey would check the interest rates and contact the Finance Committee. They would determine where the money would be invested and report back to the council at the February meeting.
- The borough CD would mature on January 19. The council decided \$175,000 of the balance would be reinvested. The remainder would be deposited into the General Fund. Mrs. Shirey would check interest rates and inform the Finance Committee. They would make a decision on the term based on the rates and terms available. They would inform the council of their actions at the next meeting.
- Mrs. Shirey reported the option for residents to make on-line payments increased the income from Municipality for credit card and ACH transfer from banks by about \$6,000 last year.

Old Business

- The status of repairs to the planters in the square was debated. The council was under the impression that Mr. Lentz had tentative arrangements with Steve Milhimes to perform the work. Mr. Dentler stated he and Mr. Lentz know a gentleman who has a large quantity of 'Dover' stone he would be willing to donate for the planters. He is also willing to donate the labor if the borough would pay the

cost of his supplies to do the work. It was decided they should ask Mr. Lentz about the status of the project before any decisions are made.

- The auditor vacancies were discussed. Several names were suggested. Mrs. Shirey would contact the people suggested to determine if they are willing to serve. A special meeting would need to be scheduled to appoint them. Mrs. Shirey would contact the council members to set a date for the meeting once the information is received from Mr. Herrold and she has a response from the people suggested.

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New Business -

- Representative Seth Grove's office contacted the borough office to ask if he would be allowed to use the borough hall for a public meeting with his constituents. He likes to have these meetings in different municipalities he represents. His secretary estimated the attendance at less than 10 people and the meeting would not last for more than an hour. As long as it did not conflict with any borough meetings using the office there were no objections.
- Ms. Bishop reported Hometown Press informed her they are not willing to continue printing the borough newsletter. Businesses that purchase advertising in the newsletter cover the cost of printing. They stated that because they also print Dover Township's newsletter that there are not enough businesses willing to advertise to support the cost of printing both. It was suggested she ask Hometown Press if they would be willing to continue doing it if the borough was willing to contribute toward the printing cost. Combining the borough newsletter with Dover Township was another option. Ms. Bishop stated one problem with this option could be that Hometown Press limits the number of pages allowed in the newsletter. She did not know if they would allow more pages if the borough and township combined into one. Ms. Bishop stated she also contacted the high school to see if the print shop in the Graphics Department would consider doing this as a project. The teacher thought they would be interested in trying it. It was noted the borough would need to pay for all of the supplies. It was agreed that additional research would need to be done before making any decision.
- Mayor Pope reported the York County Quick Response Team (YCQRT) lost \$20,000 in funding from York City due to budget cuts. Due to this, if there is a crisis requiring their assistance the municipality may be billed for at least a portion of the cost.

A motion to adjourn was offered by Mr. Seidel, with a second by Mr. Hess. All were in favor. The meeting adjourned at 8:50 pm.

Respectfully submitted,

Janet T. Shirey
Secretary/Treasurer