

ridden between Tank 2 and 3. Mr. Lentz was concerned the scooter may have been thrown into one of the tanks although everything was working properly so far. If it is in the aeration tank, they will find it when the tank is drained. Mr. Lentz walked the perimeter of the fence and could find no evidence of entry. There is a place where the ground has eroded enough for someone to slip under the fence, but the ground was not disturbed in that location. The two digits which make up the security code on the entry key pad are cleaner than the others and Mr. Lentz considered the possibility someone tried combinations of the numbers until they discovered the code. The same combination would have to be entered to close the gate. Mr. Lentz spoke to one resident in the area who had not witnessed any activity around the plant over the weekend. Mr. Lentz will recode the key pad and block the one location where it is possible to fit under the fence. The options of a camera system or razor wire around the fence were discussed.

Shrewsbury Borough televised approximately ½ of the Delwood Subdivision sewer mains and provided reports along with a DVD to Mr. Clark which he will review. They found significant infiltration at several manholes and extensive root invasion on Delwood Dr. It is important to remove the roots before it causes a sewer back-up. Mr. Lentz will check with Manchester Township regarding cutting roots on Delwood at the same time as the North Main St. root cutting and treatment. Shrewsbury Borough spent 2 days on televising and will return to finish the remainder when there is wet weather again.

Mr. Lentz attended a meeting with Chuck Farley of Dover Township in which they viewed and discussed the township's plan to run a sewer line north of the borough. This would enhance development in that area including a proposed major expansion by Lighthouse Baptist Church. There are 33 Dover Township properties on our line on North Main St.

Engineer's Report – Mr. Clark is concerned about the erratic and invalid readings from the flow meters. He and Mr. Lentz recommend scheduling Control Systems 21 for a consultation and examination of the meters. The meters were serviced and desiccant replaced, but the flows cannot be as high as the reports show. Mr. Lentz estimates about \$300 for the service time.

Solicitor's Report – Nothing to report.

Old Business & New Business - None

WATER

Manager's Report – Mr. Lentz located the well casing for the test drill on Mr. Downs' property in Dover Township, north of the borough on the northeast side of N. Main St. On May 15, Mr. Downs is donating approximately 22 acres of land to York Habitat for Humanity. Mr. Lentz spoke with Steve Munchel from York Habitat and he does not anticipate a problem for the borough to maintain the required 100-ft buffer zone around the well. Mr. Farley, of Dover Township, does not anticipate a problem either. At the time it was drilled, the well volume was 30 gal/min which meets the requirement for replacement of Well #4. The initial drill went 500 feet; United Environmental intends to drill to 750 feet hoping for a higher flow. The proposed Dover Township sewer line will run near the well.

There are 3 valves that need to be replaced – 2 on Newlon Rd. and 1 on Butter Rd. Mr. Lentz is waiting for a response from H & H General Excavating about the work. Six valve box tops are damaged and one of the valves on N. Queen St. is misaligned and has not been exercised in a long time. The blow off on S. Main St. is frozen shut. It functioned properly and was exercised last year. Mr. Lentz believes there is a temporary fix which may work due to the configuration of the valve. He recommends repairing the 3 main valves, particularly the one on Butter Rd. which is snapped off in the closed position and 68 Newlon Rd. which is an unusable fire hydrant at this time. The fire company is aware of the out-of-service hydrant. The valve at Newlon Rd. and Mayfield St. is broken in the open position which is causing water leakage there.

Engineer's & Solicitor's Report – Nothing to report

Old Business

- Mr. Lentz was asked if he contacted Dover High School for a GIS valve mapping project and he had not.
- Mr. Lentz is working with Exeter Supply regarding a replacement water meter for the Intermediate School.
- Mr. Seidel has not finished drafting the proposed billing policy.

*New Business - None***BOROUGH***Manager's Report*

- Street-sweeping is in progress this week.
- Mr. Lentz was asked the condition of the poly-hopper spreader. He indicated it worked very well this winter and is in good condition for the second year of heavy use. A convenient feature is the blast button for increased deposit at intersections. Mr. Lentz appreciates the safety aspect of remaining inside the truck once the hopper is loaded.

Engineer's Report

- Mr. Clark reviewed the bids for paving on Edgeway Rd., Gross Ave. and Fairview Ave. The low bid for installation was York Excavating Co. at \$16,732. The closest bid was Fitz & Smith at \$21,150. York Materials Group provided a bid of \$63,356 for furnishing and delivery of materials. The total for the project is \$80,088 which is lower than Mr. Clark's estimate of \$85,000. Mr. Kroft made the motion to accept the bid from York Materials Group LLC to furnish and deliver 940 tons of paving materials at a cost of \$63,356. Mr. Dentler seconded and all were in favor. Mr. Kroft made the motion to accept the bid from York Excavating Co. for installation of paving materials on Edgeway Rd., Gross Ave. and Fairview Ave. at a cost of \$16,732. Mr. Dentler seconded and all were in favor. Mr. Lentz will coordinate with Dover Elementary School and York Excavating Co. to schedule the work which the contractor would like to begin soon.
- York County is providing \$25,000 in additional funds for the North Main St. CDBG Sidewalk Project. Including monies provided from the sewer fund reimbursement, the total available is \$140,300. The updated scope-of-work is estimated at \$145,209. Mr. Clark recommends completing the east side work first and reviewing the balance of available funds at that point. There was a discussion regarding dividing the project overage cost of \$5,000 between the property owners which several council members did not support. There are 7 ADA ramps included in the project which Mr. Clark advised are a permitted use of Liquid Fuels monies. At an estimated cost of \$2,500 each, paying for 2 ramps from the Highway Aid Fund would bring the project total in line with the available funding. The work would have to be approved through the new PennDOT representative, Rick Levan. Mr. Slusser made a motion to approve the CDBG Sidewalk Project using Block Grant funds, \$15,300 reimbursed by the Sewer Fund, Liquid Fuels money if approved for ADA ramps and the balance to be paid otherwise from the Borough Fund. Mr. Seidel seconded the motion and it passed unanimously. Mr. Clark and the Planning Commission will be holding an on-site pre-construction meeting this Thursday which will involve communicating with the included businesses. There was discussion regarding a contribution from the one business owner who responded to our letter. Mr. Lentz was instructed to communicate the project is funded, but a contribution was at the business owner's discretion.

Solicitor's Report

- While preparing to draft an ordinance for sidewalk repair as instructed at the previous council meeting, Mr. Herrold found a section included in the Dover Borough Code which provided for this.
- Mr. Herrold provided samples of social media policies. They establish guidelines for use of computers, internet and social media for employees. The need for such a policy was discussed. Initially, the issue under consideration was an incident where the EMA Coordinator created a social media page without the knowledge or consent of council. Mr. Herrold stated the risk of a problem was low with only 3 full-

time employees, but having a policy in place is a good idea. This would not require the adoption of an ordinance. It was suggested council could give more consideration to the matter and it was tabled.

Mr. Clark and Mr. Herrold left the meeting.

Police Report – Mayor Pope was not present to give the Police Report. Mr. Sabold reported the calls were up for the year-to-date compared to the same period last year. This may be attributed to the purchase of additional time in the borough.

Ambulance Club Report – No report was received from the Ambulance Club. It was mentioned that Keith Eckert had been dismissed. Mr. Slusser reported the full-time employees are going to share his responsibilities.

Recreation Board Report – There was no report in Mayor Pope's absence. Mrs. Hartzler mentioned the Dover Night at York Revolution had been canceled for Saturday, May 9th.

Treasurer's Report – Mr. Seidel made a motion to approve the Treasurer's Report and Mr. Dentler seconded. Under the question, Mrs. Hartzler reviewed the renewal premium for the borough's Worker's Compensation policy is \$13,190 and the Volunteer Firefighters policy with SWIF is \$11,105 for a combined total of \$24,295. The budgeted amount is \$24,000. Mrs. Hartzler contacted our account representative to question why the experience mod had increased for the borough's policy. She explained the multiplier is based on claims from '11, '12 and '13, but will be examined by a review board and recalculated. Eventually, the borough should see a decrease in its rate. The motion passed unanimously.

Old Business – None

New Business

- A Per Capita Exoneration Request Form was submitted for Wilson Lim, a 26-year-old, residing on Maplewood Dr. His reported income is \$0. There is currently no requirement for applicants to submit proof of income with the form. This procedure may be reconsidered if there is an increase in the number of exoneration requests. Mr. Slusser made a motion to approve the Per Capita Exoneration Request for Mr. Wilson Lim. Mr. Seidel seconded and all were in favor.
- PIRMA provided an updated contract which Mr. Herrold reviewed. There were no significant changes to the contract which clarified language for the association. Mr. Kroft made a motion to approve the updated PIRMA contract. Mr. Slusser seconded and all were in favor.
- The Breakfast with Seth Grove, canceled due to winter weather, has been rescheduled for Thursday, May 7 from 6:30-7:30 a.m. at Dover Valley Restaurant. Mr. Lentz and Mr. Kroft would attend.

An executive session would be held following the meeting at the request of President Sabold.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Kroft. All were in favor. The meeting adjourned at 8:29 p.m.

Respectfully submitted,

Rebecca J. Hartzler
Secretary/Treasurer