

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, February 5, 2018 at 7:00 pm. All members were present. President Kroft called the meeting to order. A moment of silent prayer followed and the Pledge of Allegiance.

The January 2, 2018 minutes were reviewed. Ms. Bishop had an addition to page 1 paragraph 6 adding Treasurer to the position. Mr. Sabold made a motion to approve the January 2, 2018 minutes with the addition. Ms. Snyder seconded the motion. All were in favor.

The January 31, 2018 special meeting minutes were reviewed. Ms. Bishop had one addition for at the end of the meeting to add that council went into an executive session. Mr. Slusser made a motion to approve the January 31, 2018 minutes with the addition. Ms. Bishop seconded the motion. All were in favor.

## **PUBLIC COMMENT**

Chief Dettinger provided the fire company report.

- They responded to 33 calls in January. 3 of those calls were in the borough.
- Chief Dettinger presented a revised recreational burn ordinance section 77-6 for the Borough. The revision is specific and therefore can be enforceable. Chief Dettinger also provided a copy of the property maintenance and inspection code program of West York Borough to be considered.
- Mr. Slusser made a motion to authorize Mr. Herrold to amend the recreational burn ordinance section 77-6 and advertise for adoption at the March or April council meeting. Ms. Snyder seconded the motion and it carried.
- The February calendar was reviewed. There was one addition on the 11<sup>th</sup> for hazmat refresher training. Mr. Sabold made the motion to approve the activities on the February calendar with the addition. Ms. Snyder seconded the motion and it carried.

**EMA Report** - Mr. Pope is attending training at York County EMA on February 17, 2018. Mr. Pope sends out emails which he receives from YC EMA for weather alerts, etc. Ms. Bishop has been forwarding to some people not on the email list. Mrs. Plowman will give these email addresses to Mr. Pope to be added.

Mr. Ferry, 219 Maplewood Drive, questioned the ordinance for sidewalk cleaning after yesterday's storm but wondered how that can be enforced when the streets were not plowed. He states the streets were pretty rough this morning. Mr. Sabold states there were pros and cons to plowing the slush off or not. The streets were salted early this morning and are now clear.

## **SEWER**

*Public Works Report* – Nothing to add

*Engineer's Report* – Mr. Spangler was contacted by Site Designs Concepts regarding a potential apartment development in Dover Township just north of the Borough. They wanted to know if there was any potential of tying into the Borough sewer system since it is right beside them. The first phase would be 120 units. This would generate a lot more flow at the plant. The second phase could be another 90 – 100 units or possibly commercial connections. To serve outside our municipality may require forming an authority. Council does not think we would have enough hookups and the plant would not be able to handle that much additional flow.

Mr. Spangler is starting the Chapter 94 report.

*Solicitor's Report* – Nothing to add

*Old Business & New Business – Nothing*

## **WATER**

*Public Works Report* – Mr. Grim asked how the Borough would like to address the service line on Mayfield Street. There was a leak on the street side which H & H has temporarily repaired. They came back and dug on the curb side down to the line and were going to replace the curb stop and tie in but there was not a good piece of pipe on the homeowner side to do that. The pipe is currently seeping water. The Borough cannot repair their side until the homeowners is repaired. President Kroft asked Mr. Grim to get with the homeowner Mr. Pope to coordinate the repair.

*Engineer's Report* – Mr. Spangler received a call from Terry Myers at C. S. Davidsons. Dover Township received the plan development plan for the new high school. Mr. Myers is not sure of the location of some things on it to our well #6. Mr. Myers asked if we have anything for wellhead protection. Mr. Spangler found there is a well protection overlay district that's listed in the zoning ordinance but wondered if that is enforceable on something that is not in the Borough. Mr. Herrold states the overlay district is there for a purpose and that's to protect the well. Mr. Herrold believes this would be enforceable. Mr. Spangler will be getting the plan from Mr. Myers to find out what it may affect.

*Solicitor's Report* – Nothing to report

*Old Business* – Mrs. Koch contacted United Environmental and they will not be meeting with council. They will be sending a report.

*New Business* - Nothing

## **BOROUGH**

*Public Works Report* – Nothing to add. Mr. Sabold thanked Mr. Grim for all he has been doing especially since he is currently shorthanded. President Kroft also added thanks to the Mayor for his help salting and plowing.

*Zoning Manager's Report* – Mr. Bledsoe reports Mundorff Signs doesn't feel we need to do anything to the sign at Ketterman Park except maybe replace the locks. They did some adjustments and Mr. Grim had lubed the hinges and locks. They quoted \$180 for replacing the locks. Mrs. Koch feels the locks do not need to be replaced and it has been opening easier. Additional letters are still needed. Mr. Sabold made a motion to purchase the 250 letter kit from Mundorff Signs for \$207.20. Ms. Bishop seconded the motion and it carried.

*Engineer's Report* – An email was received from Gordon Brown Associates stating that Habitat for Humanity would like to withdraw their final subdivision plan for 109 N. Main Street. Mr. Spangler asked Mr. Herrold if a motion was needed to accept the request to withdraw. Mr. Herrold suggested a motion be made. Mr. Slusser made a motion to accept the request from Gordon Brown Associates for Habitat for Humanity to withdraw the final subdivision plan. Mr. Sabold seconded the motion and it carried.

Mr. Spangler was contacted by PennDOT in regards to the stormwater inlets across from Delwood Manor which are in Dover Township. They were looking for the as built plans of Delwood but since they were built in the 70's he feels there wasn't any. The plans located only showed lots and roads. Mr. Spangler let them know we didn't have anything more.

Mr. Spangler attended a meeting for the MS4 Stormwater. The Borough has received the waiver from DEP. The Borough's fee is \$1,591 yearly and the waiver is good through 2023.

*Solicitor's Report* – Mr. Herrold presented 4 Resolutions for the Union Fire & Hose for use of alcohol at the dinners to be held on April 7th, May 5th, September 29th and November 10<sup>th</sup>, 2018.

Mr. Sabold made a motion to approve Resolution # 2018-01 for the Union Fire & Hose to serve alcohol at their dinner on April 7th, 2018. Ms. Snyder seconded the motion and it carried.

Ms. Snyder made a motion to approve Resolution # 2018-02 for the Union Fire & Hose to serve alcohol at their dinner on May 5th, 2018. Mr. Sabold seconded the motion and it carried.

Ms. Snyder made a motion to approve Resolution # 2018-03 for the Union Fire & Hose to serve alcohol at their dinner on September 29th, 2018. Mr. Sabold seconded the motion and it carried.

Mr. Sabold made a motion to approve Resolution # 2018-04 for the Union Fire & Hose to serve alcohol at their dinner on November 10th, 2018. Ms. Bishop seconded the motion and it carried.

In reference to the property at 103 S. Main Street and the request for help in removing the diseased Ash trees, Mr. Grim measured the property line from Drawbaugh's property towards Park Street. A measurement of 72' comes just a couple feet before the Borough pump house building. It looks like it is right where the property line should be. It appears to be an un-deeded piece of land that the Borough pump house is sitting on. After discussion of options council suggested getting several quotes for tree removal.

Mr. Herrold and Mr. Spangler left the meeting at 8:03 PM.

*Mayor's Report* – Nothing to report

*Police Report* – Mayor Dentler reported the drug activity is picking up especially at the motels on Rt. 30. There has been several repeat saves performed. The police have a lot of training scheduled this month. The contract they have been working on for South York area probably will not happen. They can't get together on cost.

*Recreation Board Report* – There was not a meeting in January. Mr. Pope would like to have Kimberly Eckert reappointed to a 5 year term. Jeff Raffensberger would also like to join the Recreation Board and take Tiffany Chapman's vacancy for a 5 year term. Mr. Sabold made a motion to reappoint Kimberly Eckert to a 5 year term on the Recreation Board effective January 1, 2018. Ms. Snyder seconded the motion. Mr. Slusser abstained and the motion carried. Mr. Slusser made a motion to appoint Jeff Raffensberger to the Recreation Board for a 5 year term effective January 1, 2018. Ms. Snyder seconded the motion and it carried.

*Ambulance Club Report* – No report available.

*Secretaries Report* - Mrs. Plowman will contact PennDOT regarding Jake Brake survey cost. A quote was received from Heritage Lawn and Landscape for spraying the trees at Ketterman Park. Council agreed this should be done again this year. A thank you was received and read from the Dover Area Community Library for the Borough's donation.

*Treasurer's Report* – Mr. Sabold made a motion to accept the Treasurer's report. Mr. Slusser seconded the motion and it carried.

*Old Business* – President Kroft states that after speaking to several people about being on the Vacancy Board Christine Milhimes agreed to the position. Some of council felt that since she helps at the election there may be a conflict of interest and that someone who is not affiliated with the process should be chosen. After further discussion Mr. Slusser made a motion to appoint Christine Milhimes to the Vacancy Board for 2018. Ms. Snyder seconded the motion. Mr. Sabold, Mrs. Koch and Ms. Bishop were opposed. Mayor Dentler cast the tie breaking vote in favor of Christine Milhimes. The motion carried. The special meeting of the Vacancy Board to appoint the open council seat was set for Tuesday February 13, 2018 at 7:00 PM. Mrs. Plowman will let all the candidates know the meeting date.

Mr. Sabold asked Mrs. Koch if there is an update on a new employee. She states an offer was made and we are waiting to hear back.

*New Business* – Mrs. Koch is suggesting council think about issuing parking permits in the Borough. The main streets especially have limited parking available. Several questions were raised how this would work and if it makes a difference if it is a PennDOT roadway. The ordinance of requirements will need looked at and some research will need done on this first.

With no further business to discuss, Ms. Snyder made a motion to adjourn with a second by Mr. Sabold. All were in favor. The meeting adjourned at 8:40 pm.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer