

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, May 7, 2018 at 7:00 pm. All council members were present. Mayor Hernley was absent. President Kroft called the meeting to order. A moment of silent prayer followed and the Pledge of Allegiance.

The April 2, 2018 minutes were reviewed. Ms. Bishop states the word install should be added in the Borough old business regarding park signs. Mr. Sabold made a motion to approve the April 2, 2018 minutes with the addition. Ms. Bishop seconded the motion. All were in favor.

The April 23, 2018 special meeting minutes were reviewed. Ms. Snyder had a correction on page 1, 6th line from the bottom. Interrupting should be interpreting. Ms. Bishop stated on page 1, ¾ of the way down that the word since should be deleted. Mr. Sabold made a motion to approve the April 23, 2018 special meeting minutes with the two corrections. Mr. Slusser seconded the motion. All were in favor.

PUBLIC COMMENT

Chief Dettinger was not present due to sickness. He emailed the information to Mrs. Plowman which President Kroft reported.

- They responded to 20 calls in April. 2 of those calls were in the borough. There were no losses.
- The May calendar was reviewed. The meat raffle May 11 and food auction May 25th were both cancelled. There will be a picnic held June 2nd for the carnival helpers and fire fighters which will be prior to the next council meeting. Mr. Sabold made the motion to approve the activities on the May 2018 calendar with the 2 deletions and addition for June 2nd. Ms. Snyder seconded the motion and it carried.

President Kroft reported Richard Pope was not able to be here to present the EMA report. President Kroft reported Mr. Pope attended training at Dover Township which was on spotting weather patterns and those that turn into tornadoes. He felt it was a very informational meeting and he learned a lot.

Ms. Bishop mentioned the donation letter that the fire company sends out states they do not get any tax support. She states the money that is given to them is the LST tax so it is tax supported.

United Environmental was on the agenda to discuss options regarding well 4. Mr. Bledsoe states as far as he knows they are not coming and that he and Mrs. Koch received an email earlier in the day. He states it is a moot situation since the well would need to be redone since the permit had not been renewed. The location would not meet the current requirements. They will look at other possible locations.

SEWER

Public Works Report –Nothing to add

Engineer's Report – Nothing to report

Solicitor's Report – Nothing to report

Old Business – Ms. Bishop asked the status of the fence repair. Mr. Grim reports it is now repaired.

New Business - None

WATER

Public Works Report – Mr. Grim states the water leak at 25 N. Main Street will be dug up on Thursday. There are also 2 valves that snapped when they exercised them. They are in open positions. One valve is in the square and one on Frederick Court. Council would like prices to repair. A permit from PennDOT will be needed and flaggers when the valve in the square is repaired.

Engineer's Report – Nothing to report

Solicitor's Report – Mr. Herrold wanted to follow up on the problem at 25 and 27 N. Main Street. He received a phone call from Tim Ruth who represents Mr. Ritz the homeowner of 27 N. Main. He wanted to find out what was going on. Mr. Herrold let him know the repair was moving forward. Mr. Grim also spoke to Mr. Ritz and he was ok with everything.

Old Business – Mr. Sabold asked about the water loss credit from Dover Township. Mrs. Plowman states a refund has been received.

New Business - None

BOROUGH

Public Works Report – Mr. Grim had nothing to add but wanted to discuss the Milt's quote. He also priced a Honda generator to run the system which is about \$1000.00. Milt's stated the intersection becomes a 4-way stop when the lights are out but most people don't realize that, therefore several cars go through at once which is unsafe. President Kroft wondered if there is a way to secure the generator which Mr. Grim says it can be chained. After discussion on several options Mr. Slusser made a motion to use Milt's Services to install a manual transfer cabinet for \$1,000 and for now to use the generator the Borough currently owns. Mr. Ferry seconded the motion. Ms. Snyder wondered if our generator is one that is used on the regular basis and will impede on their work which Mr. Grim says it will not. Mr. Sabold asked if it will be the responsibility of the Borough employees to set it up which President Kroft thought it would be since it is the Borough's generator. Mr. Ferry states if one is purchased specifically for the light system it could be housed at the fire hall and that they could be trained on how to use it so the Borough employees don't need to come in in the middle of the night. President Kroft thought there may be an EMA grant that the generator purchase could be bought under. Mrs. Koch wondered if the \$1,000 to Milt's will be paid out of EMA expense since it is an emergency issue. President Kroft states there is not enough left in the EMA budget since the cost to send out the special needs letters was paid from there. Mr. Ferry says we may be able to apply for a grant under Act 147. He also believes the cost could be paid from liquid fuels. Mrs. Koch says there is \$4,000 in contracted service and it can be paid out of that. With nothing else under the question all were in favor with Mrs. Koch opposing. Motion passed with one opposition. Mr. Sabold recapped that we will use the Borough generator for now and that possibly Duane or Todd may need to come in to set it up.

President Kroft asked about the condition of the planters on the square. Mr. Grim says they are in bad shape and the whole wall could easily fall over on the one. Mrs. Koch states the Garden Club is scheduled to plant them on the 16th. After discussing several options to repair and ways to fund the project, it was decided to get 3 quotes. Council asked Mrs. Plowman to contact the Garden Club to cancel the planting.

President Kroft wondered if any prices were gotten for small signs to place at Ketterman Park referencing the park rules. Mr. Grim will look into pricing. Mrs. Koch states the ground is very swampy by the Park sign.

Zoning Manager's Report – Nothing to add. Mr. Herrold confirmed he was in agreement with Mr. Miller about the one use of an eating establishment at 121 S. Main Street. Mr. Bledsoe mentioned the parking spaces that will be needed. The parking area is actually located in Dover Township. One space for every 2 seats is needed. The parking spaces are not shown on the plans. President Kroft suggested sending a certified letter to let Mr.

Shaffer know that prior to an occupancy permit being issued that a plan showing the adequate parking needs presented to the Borough. This way it is known ahead of time.

Mrs. Koch asked if Mr. Bledsoe checked on the size of the sign at the Folk Art place. Mr. Bledsoe says she agrees to change the sign.

Engineer's Report – Mr. Spangler presented the three Street bids that were received. He requested three alternate bids for curb replacement, sidewalk replacement and restoration in front of the curb. This would be for work on Meadow Drive. The alternate bids came in higher than expected. Council discussed options and decided to hold off on that project. Mr. Ferry made a motion to accept the bid from Kinsley Construction excluding the alternates for \$47,115 and York Materials Group for \$30,747.50 for a total of \$77,862.50 pending all bonds and insurances. Mr. Sabold seconded the motion. Mr. Slusser opposed. The motion passed with one opposition.

Mr. Spangler attended the MS4 meeting. There is a County Stormwater Authority Implementation Plan going on and the county representative asked who could represent Dover Borough. They would like one from each municipality. Mr. Bledsoe offered to go to the initial meeting May 31st. Depending what happens with this Mr. Spangler may also get involved.

Mr. Spangler states Mr. Grim received a call from the PUC asking if they have jurisdiction over the Borough for the water system. It looks like it would only apply to those outside the Borough that are supplied water. We currently only supply to two outside of the Borough. Mr. Spangler will let them know that information.

Habitat for Humanity was offering the lot behind the house they are building as a possible well site. Mr. Spangler looked at it and does not feel it is a big enough area for the radius that is needed. Mrs. Plowman will contact them to let them know it is not a viable option. Mrs. Koch questioned the set back at the house Habitat is building on this lot. Mr. Spangler states it is the side set back and that the property line is into the alley/driveway therefore it looks closer than it actually is.

Solicitor's Report – Nothing to report

Mr. Spangler and Mr. Herrold left the meeting at 8:37 pm.

Mayor's Report – None, Mayor absent.

Police Report – Mayor Kroft reported there has been an increase in calls everywhere. Year to date the Borough is up 12 calls. A lot of the calls stem back to being drug related. The union had a meeting and presented a new preliminary contract to the officers which includes a wage increase of 2.8% and contribution towards health insurance of 2.75% year 1 to 4 and will increase to 3% on year 5.

Rec Board Report - Mr. Pope was absent. Kay Stitley reported they are continuing to work on the food truck event for June 16th to be held at the fire hall. Mr. Pope did get permission to use the auditorium for seating.

Ambulance Club Report – Mr. Raffensberger reported there were 6 calls in the Dover Borough and 100 in the Dover Township for the month of April.

Secretaries Report – Mrs. Plowman added Seth Grove had a Town Hall meeting at the Borough Hall May 3rd. She has a print out of topics discussed for those interested. She states we also received the completed audit from Hamilton & Musser and has copies for anyone interested. Also noted was the present recycling issue and that it may impact our contract renewal the end of this year. Mrs. Koch questioned the actual vs. budget figures for computer software & maintenance and the buildings & grounds that are over budget. Mrs. Plowman will check the entries on those and email council with the information. A letter was received from PennDOT in reference to a jake brake restriction. The only area that would be enforceable is East Canal Street

and that is not where there is an issue. The Borough is not going to proceed with it. Mrs. Plowman will contact the resident that inquired about this.

Treasurer's Report – Mrs. Plowman had one correction under general fund for the description of payment to John Miller should be zoning issue. Mr. Slusser made a motion to accept the treasurer's report with the correction. Mr. Ferry seconded it and all were in favor.

Old Business – Ms. Bishop asked if the issue at Mr. Pope's property was taken care of. Mr. Ferry states it is in progress and he is working on it.

New Business – Mr. Sabold mentioned that water lies all around the sign at Ketterman Park. There used to be a flower bed but it is now like a pool. It needs to be filled in or put a stone base around it. Mr. Grim will look at it and see what is needed.

Ms. Bishop asked if any no smoking signs were posted at the plant, office areas or trucks. Mr. Grim will get signs to post those areas.

President Kroft stated an executive session will follow the meeting.

With no further business to discuss, Mr. Ferry made a motion to adjourn with a second by Mr. Slusser. All were in favor. The meeting adjourned at 9:02 pm.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer