

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, August 6, 2018 at 7:00 pm. Mrs. Koch and Mayor Hernley were absent. President Kroft called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The July 2, 2018 minutes were reviewed. Mr. Sabold commented that the statement by Mr. Hake under public comment, saying the football practice starts January 30<sup>th</sup> was incorrect information and needs changed to July 30<sup>th</sup>. Mr. Sabold made a motion to approve the July 2, 2018 minutes as corrected. Mr. Slusser seconded the motion. All were in favor.

## **PUBLIC COMMENT**

Chief Dettinger was currently on a fire call.

EMA Report – President Kroft states Richard Pope was not able to be present tonight but stated there was nothing to report.

Carl Kroft commented that National Night Out will be tomorrow night at the fire hall.

Kay Stitley asked how street lights get repaired and reported there are at least four out within the Borough. Mrs. Plowman advised to give the pole numbers or location to the office since they are reported online through the Dover Borough account.

Elaine Kroft stated that Dover Carnival flyers will be placed on the bulletin board for residents.

The August 2018 fire company calendar was reviewed. August 18<sup>th</sup> they will be taking the traffic unit to the firemen convention at Emigsville in memory of Robert Dentler. They will also be on standby for Wellsville starting at 4 PM that same day. The carnival will be held September 1<sup>st</sup> and September 3<sup>rd</sup> to the 8<sup>th</sup>. They are looking for volunteers to help at the food stand, with bingo and parking cars. Ms. Snyder made the motion to approve the activities on the August 2018 calendar with these additions. Mr. Sabold seconded the motion and it carried.

## **SEWER**

*Public Works Report* – Nothing to add

*Engineer's Report* – Mr. Spangler reported that DEP accepted our report but are keeping the corrective action plan in place. He is also finishing up the specifications for the sewer lining job on Maplewood Drive and line across to Elmwood Drive. This will be out for bids next week. The results will be available at the September meeting.

*Solicitor's Report* – Nothing to add

*Old Business & New Business* - None

## **WATER**

*Public Works Report* – Mr. Sabold asked Mr. Grim if there was anything that was needed to get his license renewed. The Borough normally pays for the renewal and will do so again.

*Engineer's Report* – Mr. Spangler referenced the possible upcoming meeting with United Environmental and the site locations they are presenting for well replacement. Council felt we should have the meeting which will be held on August 20<sup>th</sup> at 6 pm starting at Borough hall followed by site location viewing. This meeting will be advertised.

*Solicitor's Report* – Nothing to add

*Old Business* – Mr. Ferry asked if Mr. Grim got any more prices for water valve replacement. He did not get them yet, he is waiting until it is a slower time for contractors.

*New Business* - None

## **BOROUGH**

*Public Works Report* – Mr. Grim reference the information council received with pricing for timbers for new planters to be placed in the square. Various sizes and installation were discussed. The old planters are 9' X 9' but 6' X 6' are being looked at. W&S Landscape gave various prices depending on the materials that are selected. They ranged from \$12,100 to \$17,300 for 9' X 9'. The price includes removal of the remaining three planters and rebuilding four new planters with materials. A price was received from Standard Concrete for about \$2,700 which is for materials only and then someone would be needed for installation. After discussion it was felt that it would be best for W&S to do the whole job. Materials will be selected in order to get an updated quote. Because of the price of this job we are required to get 3 telephonic quotes.

The question came up about the eagle that Dover students were making to be installed on the one planter. We understand that part of that project is done and that this will still happen and it will get tied into what we are proposing to do.

*Zoning Manager's Report* – Ms. Snyder questioned the condition of the property at Butter Road and City Hall Drive. This should be looked at for the property maintenance ordinance.

*Engineer's Report* – Mr. Spangler reports he's still waiting for a start date from Kinsley Construction and believes with the recent weather things are pushed back. Our emergency permit has been renewed. Mr. Spangler presented it to be put in our files. There was a question from a resident of recommendation for the creek bank that has eroded due to the recent rains. The Borough does not have any regulations over that. Because of the area DEP would not have any jurisdiction over it. Mr. Spangler recommends them to call DEP directly for information. Mr. Spangler looked at Meadow Road where the water comes out to Canal Road. He will work on a budget number for that repair. He is not sure yet of his recommendation for the water issue at Ketterman Park walking path. He is looking into that to also get a number for budgeting for next year.

*Solicitor's Report* – Mr. Herrold discussed the lease agreement for sports teams use of Ketterman Park. He left a blank space to fill in if we want to insert a fee for the use of the sports fields at the park. The lease includes the requirement of \$1,000,000 insurance policy and an indemnity clause. There was a question regarding the lease the Borough has with the school for the park and if we can sublet it. Mr. Herrold will take a look at that lease to make sure there are not any issues. Mrs. Plowman will get a copy of that lease to him.

Penn Waste is offering an extension of our current contract which expires December 31, 2018 with a price increase. The current contract says it can be extended 1 or 2 years but at the current price. Mr. Herrold states that it cannot be extended with a price increase. If they cannot extend at the current pricing it will have to go out for bids. President Kroft asked Mrs. Plowman to reach out to them regarding the extension.

Mr. Herrold and Mr. Spangler left the meeting at 8:05 PM.

*Mayor's Report* – Mayor Hernley was absent due to being ill.

*Police Report* – President Kroft reported there was a 3% increase in calls in June. They received 45 complaints for fireworks usage in the jurisdiction. The issue was until an officer could get there they were no longer setting them off. Chief Bentzel sent a letter to Dover Borough requesting use of Borough water for the dunk tank for National Night Out. Ms. Snyder made a motion to permit the fire company to use Borough water to fill a dunk tank for National Night Out. Mr. Sabold seconded the motion and all were in favor. National Night Out will be tomorrow night. It is always a good time and lots of free food.

Chief Dettinger arrived and reported there were 37 calls in July with 6 in the Borough. One of those was a pole and wires down and five were water in basements.

*Rec Board Report* - Mr. Pope was absent but had provided minutes from the July meeting and there was nothing to add to the report.

*Ambulance Club Report* – Mr. Raffensberger was absent but reported there was nothing to add to the report.

*Secretaries Report* – Mrs. Plowman reports there is a problem with the computer backup drives. She received a quote to replace the drives. Council agreed to purchase three to rotate them as we had been doing. The 2019 MMO was received and is required to be reported to council before signing and returning. We received new rates for animal control and Mr. Herrold for 2019. These will be looked at during budgeting.

Budget meeting dates will be picked at the September meeting.

*Treasurer's Report* – Mr. Sabold made a motion to accept the treasurer's report as presented. Mr. Ferry seconded it and all were in favor.

*Old Business* – Mr. Slusser questioned when the mowing company does our mowing. Mr. Grim said it is normally Tuesday which results in it being pretty long until the weekend when events are at the Park. Mr. Grim will contact them about it.

*New Business* – None

President Kroft states they will go into an executive session following the meeting.

With no further business to discuss, Ms. Snyder made a motion to adjourn with a second by Mr. Slusser. All were in favor. The meeting adjourned at 8:27 pm.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer