

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, April 1, 2019 at 7:00 pm. All members were present. President Kroft called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The March 4, 2019 minutes were reviewed. Ms. Snyder made a motion to approve the March 4, 2019 minutes as presented. Mr. Slusser seconded the motion. All were in favor.

PUBLIC COMMENT

Chief Dettinger provided the fire company report.

- They responded to 24 calls in March. Four of those calls were in the Borough.
- They have been notified by the County EMA that the TMI drill, which is every three years, will be on May 8th. York County EMA is doing preparation training for this at the fire company on April 24th.
- Chief Dettinger is recommending the Borough Council look at a rental property inspection program for the Borough. Two properties the fire company has been in the last month and a half had a lot of safety and fire concerns not only for the resident but for the fire personnel. Mr. Sabold stated he feels the inspections are a good idea and it should be talked about in the future.
- Mrs. Kroft thanked Mayor Hernley and family for their help at the chocolate bingo. There was over 200 people attending and it was a very successful event.
- The April calendar was reviewed. Mr. Sabold made the motion to approve the activities on the April calendar. Ms. Snyder seconded the motion and it carried.

EMA report – Mr. Pope was not present due to illness. Mrs. Pope reported that he will be attending a training seminar on April 13th and April 24th, 2019.

Liann Coval was present to request use of Ketterman Park for an egg hunt on April 13 from 11:30 until 2:00. There will be people attending from as far as Red Lion and Hanover. The majority of them will have children with autism. Mrs. Coval states there may be additional activities like a bounce house. Mr. Slusser stated that an organized event needs to have liability insurance. Mr. Herrold confirmed that an event like this would need to provide proof of insurance. It would need to be determined who the lessee is and it would be their responsibility. Normally it is the group that provides it. The coverage required is 1 million dollars per occurrence and 3 million dollar general aggregate. Mr. Slusser suggested checking with some local churches since they may be less restrictive on their requirements. Borough Council agreed they could not give approval on such short notice since the Borough would need to see the certificate of insurance to approve it.

Helen Reisinger from Meadow Road was present to voice her concern about the possible sidewalk and curb replacement that the residents would be responsible for paying. She remembered when Main Street was done and that council elected not to charge the property owners. She would like the same consideration. President Kroft explained there was a block grant at that time and the out of pocket money was not supposed to be as much as it ended up being. Since there was no discussion with the property owners prior to that the Council felt the money should be paid from elsewhere. Some of the cost was also the installation of ADA ramps which was the Borough's responsibility. President Kroft stated that we have not gotten quotes for these repairs yet and no final decision has been made if the project will be done this year. Ms. Reisinger has some issues already that she is concerned about paying without this hanging over her head. She feels if thousands of dollars can be spent to put new planters on the square that it could be spent on other things first. President Kroft let her know that there is an ordinance that the homeowners are responsible for this and the Borough can require it to be done within a certain amount of time. Ms. Reisinger doesn't like it being the home owner's responsibility since it is public use and there is no control over what happens to it and if someone damages it. Mr. Herrold states that the state statues allow the Borough council to pass that cost onto the homeowner. The Borough ordinance states sidewalk. There was a question if the curb is included in the responsibility of the

homeowner. Mr. Herrold referenced Article 4 which refers to sidewalk repair. He believes the Borough code references curb and sidewalk but he will need to check that.

SEWER

Public Works Report – Nothing to add. Ms. Snyder asked about a decision on the bids for the transfer switch. There was an approval last month as long as it was under \$6,821.00. Mr. Grim will contact Winter Generator to set up the work.

Engineer's Report – Mr. Spangler reported the Chapter 94 was submitted to DEP. He is scheduling the televising in Delwood. They would do it in April.

Solicitor's Report – Mr. Herrold received a call from Attorney Bob Katherman who represents Doovertowne Apartments. Doovertowne has about 50 acres to the north of them in Dover Township. They are going to improve it with more apartments. The developer will need to construct a line to the township and put in a pump station to move the sewage to the township line. The new high school and the existing high school will be changed to flow into the township line which will take away some EDU's. The question they had is if the Borough would take the flow from the new apartments. They could then construct a gravity flow line from the development and tie into the existing Doovertowne line into the Borough. They are willing to pay a donation to the Borough to do so. President Kroft is concerned about the limited amount of hookups the Borough has. Ms. Snyder states at the Joint Comprehensive meeting a supervisor mentioned they may eventually pull Jim & Nena's off the Borough line. The builder would rather not have to put the pump station in. There is an interceptor line to be installed that was approved in January. Mr. Herrold is thinking he may have misunderstood the detail. The call basically was to determine if there was any interest by Borough Council. Mr. Spangler's feeling is that even with eliminating the school we would end up taking on more flow than we currently have. The amount of donation will only cover extra cost for a few years. Borough Council was not in favor of doing this.

Old & New Business – Nothing

WATER

Public Works Report – Nothing to add. Mr. Sabold asked how Mr. Hoppel is doing with his water license testing. Mr. Grim states the test is only given at certain times throughout the year but he will be working on it.

Engineer's Report & Solicitor's Report– Nothing to report

Old Business – The well site survey is not complete

New Business - Nothing

BOROUGH

Public Works Report – Mr. Grim asked for thoughts on the planters for the square. Ms. Snyder clarified the quotes given. Charlie Yingling was the most economical quote received. President Kroft confirmed the timber cost at \$2,668.00. Mr. Grim reported it will be 2-3 weeks until the timbers will come since they are special order. He will need to coordinate the scheduling with Mr. Yingling. Mrs. Kroft was asked by the Dover Women of Today to pass onto the Borough Council that they are having a fundraiser in May and would like to monetarily contribute to the planter project. Mr. Slusser made a motion to purchase the timbers as previously discussed and to contract Charlie Yingling Excavating for installation of the new planters at a cost of \$1,940.00. President Kroft questioned if we will need to contract someone for moving the electric. Mr. Grim believes that would be best and will get a price for that. The electric will need to be moved first. Ms. Snyder seconded the motion. Mr. Sabold opposed and the motion carried.

Mr. Grim stated he looked at the tree that Mr. Higgs mentioned is hanging over the backstop at Ketterman Park. Because of the location, he does not feel comfortable taking it down. Mr. Ferry suggested he get a price to take it down and grind the stump.

Zoning Manager's Report – Mr. Bledsoe asked if the Borough would like to install new banners or remove the old brackets and torn banners that remain. Mr. Slusser suggested removing them. Mr. Bledsoe suggested if we install any in the future to only have them at the Borough line and on the square.

Mr. Bledsoe reports the church clock has been serviced and there are some signs of rust on the gears. It appears the roof may be leaking. He spoke to Mr. Snelbecker who is looking into this.

Mr. Bledsoe would like to attend a webinar on ordinances and zoning hearing boards at a cost of \$45.00. Mr. Ferry made a motion for Mr. Bledsoe to attend the webinar at a cost of \$45.00. Mr. Slusser seconded the motion and all were in favor.

Ms. Snyder wondered since Mr. Hess contacted Ms. Bishop if there was a different resolution to the plowing concern from last meeting. Ms. Bishop states that that part of it is a personnel concern.

Mr. Sabold brought to Mr. Bledsoe's attention that a tractor trailer truck has been parking on Meadow Road. He will follow up on it.

Mr. Bledsoe added he will be gone the first two weeks of May for vacation.

Engineer's Report – Mr. Spangler reports he had contacted three contractors for quotes and received two quotes. The water drainage issue at Ketterman Park was quoted at \$5,900 by Restuccia Excavating, Inc. and H & H Contractors gave a quote of \$5,950. The Meadow Road repair Restuccia Excavating, Inc. quoted at \$8,120 and H & H Contractor was \$10,564. Further break down for Meadow Road is the sidewalk portion from Restuccia Excavating, Inc. was \$3,920 and H & H Contractors was \$4,635. Mr. Spangler mentioned the sidewalk is mostly in front of the vacant lot and when it gets sold it may need to be changed. Mr. Sabold feels that Ketterman Park definitely needs repaired. Mr. Sabold made a motion to contract with Restuccia Excavating, Inc. to repair the water drainage issue at Ketterman Park at a cost of \$5,900.00. Ms. Bishop seconded the motion and all were in favor. The Meadow Road issue has not changed much since last summer. The property owners would be responsible for the sidewalk and curb cost. The breakdown of cost for the sidewalk is \$3,920.00, the curb \$3,225.00 and the road restoration \$975.00. Mr. Spangler will let them know to move forward with Ketterman Park and that a decision has not been made on Meadow Road.

Mr. Spangler spoke to George Harlacher today and he is going to do the work to the swale behind his house and Rutter's. It may be August or September until someone comes to clean it out for him.

Mr. Spangler wanted to know what other projects the Borough may want to do this year. He says the Delwood area is in need of repair. Ms. Bishop stated that at the budget meeting it was discussed to do Willow and Meadow Roads. \$70,000 was budgeted for contractors. Mr. Grim agreed that Willow Road is an area that needs done. Mr. Spangler and Mr. Grim will look at other areas.

Solicitor's Report – Mr. Herrold and Ms. Bishop spoke in regards to members of the recreation board needing to have background checks. Anyone volunteering would also be required to have one. A child line and state police check will be required to serve on the recreation board or volunteer with them. There is a link on the fire company's website to apply for the clearances. The Dover Historical Society will also need these since there are children that come to the Blacksmith Shop and their events.

Mr. Spangler and Mr. Herrold left the meeting at 8:20 PM.

Mayor's Report – Mayor Hernley mentioned he and his daughter walk the Borough on Sunday evenings and invited anyone who is interested to join them. President Kroft announced that tomorrow is the Mayor's birthday. His daughter brought cupcakes in for everyone.

Police Report – President Kroft reported they were down 17 calls from February of 2018 to February of 2019 with a total of 23 for the year, but the commission as a whole is up. North Codorus Township is leaving Southwest Police Department and the Chief will be submitting a quote. They are going to be doing an Explorers program, targeting ages 14 to 19, which is run through Scouts. It is geared towards ages 14 to 19.

Recreation Board Report - Mr. Pope was absent. Mrs. Pope reported they are getting ready for the Easter Egg hunt on April 20th at 1:00 and invited everyone to come.

Ambulance Club Report – Mr. Raffensberger reported that York County Control is changing their station number. It may be changed to 60. They will be drafting a letter requesting payment to change all their gear.

Secretary's Report – Mrs. Plowman stated that Dover High School would like to change their Homecoming Parade to Wednesday October 2nd instead of the original date of Thursday Oct 3rd. Mr. Sabold made a motion to approve the Dover High School Homecoming Parade for October 2, 2019 in-lieu-of the original date of October 3, 2019. Mr. Slusser seconded the motion and all were in favor.

Mrs. Plowman pointed out the Union Fire Company's workers compensation renewal will be dropping a large amount.

Mrs. Plowman asked for feedback on energy suppliers. Patriot Energy would like the Borough to commit to them and get set up so when they see a great rate they can lock it in. Mrs. Plowman believes that Patriot Energy is like APPI that they scout for the best rates for you. Our current contract does not end until August 2021. President Kroft is a little skeptical to commit to them at this time. Council felt we should follow up with APPI again.

Treasurer's Report – Ms. Snyder made a motion to approve the treasurers report as presented. Mr. Ferry seconded the motion and all were in favor.

Old Business – President Kroft read the resolutions that have been prepared for Botterbusch Jewelry and Crafty Basket. Ms. Snyder made a motion to approve Resolution # 2019-06 thanking Norma and Ronald Botterbusch and family for their dedication to the community through Botterbusch Jewelry. Mr. Slusser seconded the motion and all were in favor. Ms. Snyder made a motion to approve Resolution # 2019-07 thanking Brenda and Michael Eckenrode for their dedication to the community through Crafty Basket. Mr. Slusser seconded the motion and all were in favor. All Borough Council members and the Mayor signed the resolutions.

Mr. Sabold asked about the flagpole lights at Tom's. Mr. Raffensberger believes they have not worked since the new sign was installed. An all-weather flag can be installed but the lights would need to work. President Kroft wondered if they could run a line from the planters to have lights there. The lights will be checked.

Mr. Ferry and President Kroft met with Mr. Slusser to view the field damage at Ketterman Park. After they walked it, the damage was not as bad as they originally thought. The team was told not to wear spikes so it would not get any worse. At this point it should be ok to use the field unless we get a lot of heavy rains again. Mr. Slusser mentioned there is a sink hole starting on the field located at the farthest part of the field. It looks to be approximately 6-8" round by 5" deep. Mr. Grim will check this. The flag football team contacted Mr. Slusser about use of the fields. He let him know that proof of insurance is needed. They did not want to do that and decided to go elsewhere.

President Kroft noticed the Dover Youth football goal posts are starting to lean and will contact them to have them removed as soon as possible.

President Kroft received an email March 21st from the Dover Elementary school approving the installation of the shed for Dover Youth Baseball. They will be following up with a formal letter of the same. Mr. Ferry made a motion for Dover Youth Baseball to install a 10' X 20' shed at Ketterman Park. Mr. Slusser seconded the motion and all were in favor.

New Business – Ms. Snyder stated there is another Joint Comprehensive meeting tomorrow evening and the spring symposium will be May 14 and 15 for the kick off. Mrs. Koch wondered if they have been discussing stormwater fees. Ms. Snyder does not think so but will check on that. The state has passed a law that you can enact stormwater fees to meet the MS4. This will need to be discussed.

Ms. Bishop suggested adding new benches and nicer trash containers on the square.

With no further business to discuss, Mr. Ferry made a motion to adjourn with a second by Ms. Bishop. All were in favor. The meeting adjourned at 8:55 pm.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer