

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, February 2, 2020 at 7:00 pm. All other members were present. President Kroft called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The January 6, 2020 minutes were reviewed. Mr. Sabold made a motion to approve the minutes as presented. Ms. Snyder seconded the motion. All were in favor.

PUBLIC COMMENT

Chief Dettinger provided the fire company report.

- They responded to 27 calls in January. One of those calls was in the Borough with a zero loss.
- A sign off sheet will be presented at the March 2nd meeting for the reassignment of boxes for mutual aid.
- The January 2020 calendar was reviewed. Ms. Snyder made a motion to approve the calendar as presented. Mr. Raffensberger seconded the motion and all were in favor.
- The February 2020 calendar was reviewed. Ms. Snyder made a motion to approve the calendar as presented. Mr. Sabold seconded the motion and all were in favor.

EMA Report – Nothing to report.

Cheryl Love from ELA Group, Tracy Krum, Jennifer Benko and Dave Nelson from the Dover school district were present. They are seeking approval for the plans that have been submitted and reviewed. This includes consolidating of the seven lots into one and renovations to the existing high school/future middle school. A portion will be removed from the front of the school along with a small renovation on the west side of the building. There will be some inside renovation. ADA parking will be added. All of this will increase the green space. Everything has been added like signatures, certificates, etc. Mr. Spangler states two things need action. First, combining the lots is considered a subdivision and requires a planning waiver. Second, an erosion control plan, but the area is under an acre, so it is not required to go to the conservation district. Mr. Spangler's recommendation is to not send it to them. He states if council is ok with this then the plans are ready to be approved. Mr. Sabold confirms that the Planning Commission was ok with what was presented now and forwarded them to council for approval.

Mr. Ferry made a motion to approve the planning waiver to the school district and that it does not need to go to DEP. Mr. Raffensberger seconded the motion and all were in favor.

Mr. Slusser made a motion to approve waiver of the erosion control plan and that it does not need to go to conservation district. Mr. Ferry seconded the motion and all were in favor.

Mr. Sabold made a motion to approve the school renovation plans and consolidation of the seven lots. Ms. Snyder seconded the motion and all were in favor.

Dave Nelson from the Dover School district was present to discuss the possibility of widening Mill Alley if they purchased the property at 60 S. Main Street. President Kroft states the process would be for them to purchase the property, set up right of way easement, get permits, do the improvements and then turn it over to the Borough for them to maintain it. A question everyone had was how far from in the alley it could be widened. This will need researched further.

Chalet from Dover Township Parks and Recreation was present. She asked if it was possible for the Township and the Borough to do an egg hunt together this year at Ketterman Park. Parking was a concern and she has gotten permission from Pro Pallet, Raycom and the elementary school to use their parking areas in addition to the parks parking. It was suggested to have fire police present for people crossing Butter Road. The date she is planning is April 11th from 10:00 am until 2:00 pm. Other activities to be included are face painting, bounce house and food trucks. Mr. Slusser made a motion to do a joint Easter egg hunt with Dover Township

Recreation board at Ketterman Park on April 11th. Mr. Raffensberger seconded the motion and all were in favor. President Kroft asked her to submit a sketch of the layout of the event for the next council meeting. A Joint comprehensive plan recreation meeting is going to be scheduled. Chalet asked if someone from the Borough would be interested in being a part of this to represent the Borough. Mr. Slusser volunteered to attend this. Chalet is planning to apply for a DCNR grant which the Borough can be a part of as well.

Guy Hassinger had submitted a letter of interest and was present to express interest in being on the Planning Commission board.

Robert Smith submitted a letter of resignation from the Planning Commission board. Mr. Slusser made a motion to accept the resignation from Robert Smith from Planning Commission effective 2-3-2020. Mr. Ferry seconded the motion and all were in favor.

Mr. Raffensberger made a motion to appoint Guy Hassinger to the Planning Commission. Mr. Slusser seconded the motion and all were in favor.

Raven Hernley was present and had submitted a letter of interest for the Junior Council member. Mr. Ferry made a motion to appoint Raven Hernley to the Junior Council position. Mr. Raffensberger seconded the motion and all were in favor.

At this time the council took an intermission to sign the Dover school district plans.

SEWER

Public Works Report – Nothing to add

Engineer's Report – Mr. Spangler reported that SAK completed the sewer lateral repairs however he has not received the final videos yet. Therefore, he is recommending holding the payment. Wexcom started last week and have done very well so far. NPDES permit renewal requires some additional testing. He will give the list to Duane to get done. They are working on the Chapter 94 report. It is due the end of March.

Solicitor's Report – Nothing to report

Old Business – Nothing

New Business – Nothing

WATER

Public Works Report - Mr. Grim spoke to Kinsley Construction regarding the water leak on W. Canal Street. They are not taking ownership for our leak. Since it is hard to prove it actually came from their digging there isn't anything we can do about it.

Engineer's Report – Nothing to report

Solicitor's Report – Nothing to report

Old Business – Nothing

New Business –Nothing

BOROUGH

Public Works Report – Nothing to add

Zoning Manager's Report – Ms. Sprenkel asked if there was more information on a handicapped space at the Post Office. Mr. Andrew Herrold suggested calling the congressman office for more information. Mr. Spangler does not believe it is the responsibility of the Borough to do this. President Kroft suggested letting the lady know that she can contact her state senator.

Ms. Sprenkel mentioned that the Borough has not been making anyone do stormwater plans. This is a requirement for anything new over 100 sq. ft. This should be part of the process when getting a building permit. Ms. Sprenkel states she does not know much about stormwater and isn't sure what to tell people. Mr. Spangler says there is an application each person should be completing including what they are proposing to do even if it is under 100 sq. ft. It still needs to be on record. Mr. Spangler can review, recommend and inspect if the Borough would like. He suggests a stormwater fee in order to cover this cost. Council suggested Mr. Herrold prepare a resolution to add to the Borough fee schedule. It was agreed a fee of \$250 for up to 5,000 sq. ft. will be added.

Engineer's Report – Mr. Spangler reported he spoke to Rick Levan at PennDOT regarding separating the pipe and paving jobs. Mr. Levan states these can be done as separate jobs even though the pipe job will be under \$100,000. Mr. Spangler would like to proceed that way. The job at Meadow and East Canal we are not going to be able to do. The One Call showed there are gas lines where the inlets need to go. Mr. Spangler states he is going to list these jobs as three separate bids, one being materials. PennDOT wants to review what we are doing for approval before we get bids. Mr. Spangler plans to have bids for the April council meeting.

Solicitor's Report – Mr. A. Herrold presented five resolutions to provide beer at the fire company dinners.

Ms. Snyder made a motion for approval of Resolution 2020-01 to allow the fire company to provide beer at the April 4, 2020 fundraiser dinner. Mr. Raffensberger seconded the motion and all were in favor.

Ms. Snyder made a motion for approval of Resolution 2020-02 to allow the fire company to provide beer at the May 9, 2020 fundraiser dinner. Mr. Raffensberger seconded the motion and all were in favor.

Ms. Snyder made a motion for approval of Resolution 2020-03 to allow the fire company to provide beer at the August 1, 2020 fundraiser dinner. Mr. Raffensberger seconded the motion and all were in favor.

Ms. Snyder made a motion for approval of Resolution 2020-04 to allow the fire company to provide beer at the September 19, 2020 fundraiser dinner. Mr. Raffensberger seconded the motion and all were in favor.

Ms. Snyder made a motion for approval of Resolution 2020-05 to allow the fire company to provide beer at the November 14, 2020 fundraiser dinner. Mr. Raffensberger seconded the motion and all were in favor.

Mr. A. Herrold received a copy of West York Borough property maintenance ordinance. This ordinance is lengthy so he wondered if the Borough is more interested in focusing on just fire. Chief Dettinger would like to see it be any lifesaving issues. The Borough would basically be rewriting the property maintenance ordinance to include the updated safety. Discussion followed regarding who would be certified to do inspections and the possibility of doing something jointly with Dover Township. This process will probably take until at least the beginning of next year to get everything in place. A committee will be formed to go through the ordinance and tweak it to what will work for our community.

Mr. Spangler and Mr. Herrold left the meeting at 9:00 PM.

Mayor's Report – Nothing to add

Police Report – President Kroft reported there was an increase of 15 calls for December which gave a decrease of 20 calls for the 2019 year. Things have been going well with the three new municipalities they are serving. The biggest complaint is the amount of police presence. The business like it but it is an adjustment for the residents. A lease agreement was signed and they took possession of the previous Southwest Regional Police Department building on February 1st. The agreement is \$1.00 per month for seven months. The purchase will

follow at a cost of \$400,000. In order for Southwest to totally close, they need to decide how to handle the pension plans. The choices they have are: looking at buying annuities but the cost would exceed the assets so the four municipalities would have to make up the difference, to stay open and continue to pay until the last person dies or the commission takes over the pensions. Instead of paying the \$400,000 for the building, a credit would be set up for that amount. If the market doesn't make enough for the year the shortage would come out of the credit. A vote will be taken at the next police meeting.

Recreation Board report – Nothing to report

Ambulance Club Report – Nothing to add

Secretary's Report – Nothing to add

Treasurer's Report – President Kroft suggested checking with some of the other local banks to see what they can offer the Borough since Fulton Bank is closing their branch at the square. Mr. Ferry made a motion to accept the treasurers report as presented. Mr. Raffensberger seconded the motion and all were in favor.

Old Business –

New Business – Dover Youth Football removed the goal post. The ground was soft and created a lot of ruts in the field. They will be coming back to repair it possibly this weekend. Mr. Slusser suggested charging a yearly deposit for field use and at the end of use it would be returned if the fields are not damaged. President Kroft states we have the sublease agreement now and that is not part of it. The agreement states it needs to be in the same condition or to repair it. Mr. Sabold believes we should check with surrounding parks and see what they do. It is a public park and is open to all.

President Kroft and Mr. Sabold attended a joint comprehensive meeting for EMS. Mr. Sabold felt it went very well. All the stations want to work together but agreed it will not happen overnight. It will need to start small with policies and standards and build upon it.

Ms. Snyder is attending a meeting tomorrow at New Hope Ministries in reference to their capital campaign and renovations they plan for their location in Dover Borough.

With no further business to discuss, Mr. Ferry made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 10:12 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer