

MINUTES

The regular monthly meeting of Dover Borough Council was held via a Zoom meeting on Monday, May 11th at 7:00 pm. All members were present. President Kroft called the meeting to order. There was a moment of silent prayer.

The March 2, 2020 minutes were reviewed. Mr. Sabold made a motion to approve the minutes as presented. Mr. Slusser seconded the motion. All were in favor.

PUBLIC COMMENT

Chief Dettinger provided a written fire company report.

- All events have been cancelled for April and May so there was not a calendar to approve.

EMA report – Mr. Pope has weekly meetings every Tuesday with the York County EMA for updates.

Chalet Harris, Dover Township Recreation Director was present. She stated she submitted the application to DCNR for the joint park's recreation open space plan grant. Because of missed meetings, they are still allowing late documentation to be added. Ms. Snyder made a motion to adopt Resolution # 2020-07 for the joint DCNR grant with Dover Township which provides funds to survey the parks to determine what is currently available and what needs could be addressed together. Mr. Raffensberger seconded the motion and all were in favor.

Michelle Madzelan from ELA Group was present and explained the school project roadwork to add a turn lane at W. Canal Street and Intermediate Avenue, and at N. Main Street at Mayfield Street. The property owner at the corner of W. Canal and Intermediate was very vocal with her. They have made a revision to shift the driveway apron for him and PennDOT should not have any turning restrictions with that change. Mr. Nelson from Dover School District is going to sign an indemnification form so the property owners do not have to sign off on the HOP work from PennDOT. They have a school board meeting next Tuesday. Ms. Snyder wanted to clarify that even if the property owners are not in favor that it would still move forward. Ms. Madzelan states the indemnification will be from the school to indemnify PennDOT from all the work. It will not require the property owners' signature. The property owners have been notified several times. Mr. Slusser asked at what point they knew these changes were needed and why they were not notified until the end of last year, when the school project has been going on for a year and a half. Ms. Madzelan states they received PennDOT comments just a few months ago that brought this into light and they did not anticipate this. Mr. Herrold was curious if they are compensating these property owners for taking some of their property. Ms. Madzelan explained they are not taking any property. On N. Main Street there will be a turning restriction and on W. Canal Street there will be no turn restriction since they are shifting the property owners' entrance. Mrs. Koch feels turning lanes on both streets should not be necessary. Ms. Madzelan states a traffic study was done and they want traffic routed onto Mayfield Street which then requires a turn lane from N. Main Street. Mr. Slusser inquired if the buses will go on Mayfield Street. Ms. Snyder believes from a previous discussion with Mrs. Krum, that Mayfield would be for the car traffic and Intermediate for the buses. A left turn out of Mayfield Street will be unchanged. President Kroft stated the plan for Mayfield Street had been discussed at the end of 2019 and council had agreed to that. Taking parking spaces away from W. Canal Street will require an ordinance. It may take until July or August until that happens so no work can be done there until the ordinance adopted. He continues by adding that bids to do the work are already out and the Borough is just finding out about parking being taken away that needs approval first. Ms. Madzelan requested an ordinance for taking the parking spaces away in order to do this work. The bids are to be awarded at next week's school board meeting. They would like to have it complete by the time school starts the first week of September. Mr. Sabold states he is not comfortable without having an ordinance prior to the work being done. He is concerned about the possibility of legal issues. President Kroft would like to look at the site and see how it will affect the properties. Council is not comfortable passing the ordinance until further research is done. Ms. Madzelan states they currently do not have their HOP and would need that before starting the work also. It was agreed that no work would start prior to the HOP and ordinance.

SEWER

Public Works Report – Mr. Grim had nothing to add. President Kroft asked if York Excavating got all the sewer line work done at the Intermediate school. Mr. Grim explained the sewer is disconnected and the water is capped on the backside where the hydrant is. They wanted to keep the hydrant live so it can be used for dust control. When they use the hydrant, they are installing a meter for the water use.

Engineer's Report – Mr. Spangler mentioned Wexcom had been paid for the sewer repairs they did in March. The amount of \$103,554 which was \$7,000 under the bid and has a one-year warranty. The Chapter 94 report was sent to DEP. The NPDES application was also submitted in March.

Solicitor's Report – Nothing

Old Business & New Business – Nothing

WATER

Public Works Report - Mr. Grim had nothing to add. Ms. Snyder asked which days the two service lines leaks occurred. Mr. Grim wasn't sure without looking. The one on Maplewood Avenue was blowing out the saddle and the Gross Avenue resident had water coming in and reported it.

Engineer's Report – Nothing

Solicitor's Report – Nothing

Old Business – Mr. Sabold asked if we had gotten back to Dover Township about the EDU count. Mrs. Plowman stated there is some confusion and she will need to speak to them again. She also wonders how the billing is based when they want our total count of EDU's but the Borough only gets half of their water from Dover Township.

New Business – Nothing

BOROUGH

Public Works Report – Mr. Grim had nothing to add. Mrs. Koch mentioned the storm grates on E. Canal are full. He said they just added that to their list today. The bird house at the park is also coming apart and the patio area is full of weeds. Mr. Grim will check it out.

Zoning Manager's Report – Nothing to add.

Engineer's Report – Mr. Spangler presented the bids for street work.

Contract one is for street work on Willow, Maplewood east, intersection of Allen Lane and Butter and intersection of Elmwood and Oakwood. There were five bids received. JVI Group gave the lowest bid at \$51,650. Mr. Slusser made a motion to approve the bid from JVI Group in the amount of \$51,650. Ms. Snyder seconded the motion and all were in favor.

Contract two is for the materials to do the street work. One bid was received. Mr. Slusser made a motion to approve the bid from York Materials, LLC in the amount of \$34,402.50. Ms. Snyder seconded the motion and all were in favor.

Contract three is for the culvert replacement on Meadow and Willow Run Roads. There were six bids received. York Excavating gave the lowest bid at \$34,132. Mr. Ferry made a motion to approve the bid from York Excavating in the amount of \$34,132. Ms. Snyder seconded the motion. The motion passed with one abstention by Mr. Slusser. Mr. Spangler explained the sidewalk, curb and inlet top will need to be paid out of general fund due to PennDOT regulations. The amount will be about \$6,500.00.

Mr. Spangler and Mr. Ferry attended the Joint Comprehensive Planning Infrastructure meeting on March 16th. They would like council to consider the Borough to do a joint venture in mapping all lines on a GIS system. Council felt this would be beneficial. Other things to look at are a well head protection plan update, street

work and a shared water system. A bypass around Dover was discussed and is something for the wish list but could be 20 years until it happens. The next meeting is May 18th but may be rescheduled or be changed to a zoom meeting.

Solicitor's Report – Mr. John Herrold presented a Resolution following the county lead in waiving the late penalty fee on Real Estate taxes until December 31, 2020. Mr. Ferry made a motion to approve Resolution # 2020-08 to waive the late penalty fee on Real estate taxes until December 31, 2020. Mr. Raffensberger seconded the motion and all were in favor. Mr. Andrew Herrold confirmed the Dover Borough Emergency Declaration is good indefinitely. The late fee for water, sewer and trash billings had been extended until further notice to give residents a chance to receive their unemployment. A date needed to be set for the extension. Mr. Ferry made a motion to waive all late fees until May 12th. Mr. Raffensberger seconded the motion. The motion passed with one opposition by Mrs. Koch.

Ms. Snyder states a date needs to be set up for the Joint Comprehensive Plan public hearing. Dover Township suggested June 8th. Mrs. Koch asked for a copy of the comments from the York County Planning Commission. These will be emailed to council. Ms. Snyder will contact Dover Township regarding the date since the stay at home order was extended.

Mr. Spangler and Mr. Herrold left the meeting at 8:18 PM.

Mayor's Report - Mayor Hernley mentioned he rode with the Easter Bunny through the Borough.

Police Report – President Kroft reported the official purchase of the SWRP building is being finalizing. They are still looking into finalizing the pensions. Mayor Hernley commented about the March 2019 to March 2020 report of calls going from 128 to 69. President Kroft states it is mainly due to weather related calls and the state stay at home order resulting in no accidents. We will see April being similar to this.

Ambulance Club Report – Nothing to add

Secretary's Report – Nothing to add. President Kroft pointed out a letter that was received from Springettsbury Township in reference to the York County Stormwater Consortium dues. Due to COVID-19 and the effects they expect, they plan to defer their payment. Mrs. Plowman will forward a copy to Mr. Herrold and Mr. Spangler.

Treasurer's Report – Ms. Snyder made a motion to accept the April 2020 treasurers report as presented. Mr. Slusser seconded the motion and all were in favor.

Mr. Sabold made a motion to accept the May 2020 Treasurers report as presented. Mr. Snyder seconded the motion and all were in favor.

Old Business – Nothing

New Business – Mr. Sabold thanked Mr. Grim for taking care of the downed tree in the park so quickly. Mr. Herrold felt the zoom meeting went very well for the first time. Mrs. Plowman asked how the next meeting will be held. Council agreed to hold it as a zoom meeting again. Council thanked Andy Herrold for setting up and hosting the meeting.

With no further business to discuss, Ms. Snyder made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 8:32 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer