

MINUTES

The regular monthly meeting of Dover Borough Council was held via a Zoom meeting on Monday, June 1, 2020 at 7:00 pm. All members were present. President Kroft called the meeting to order. There was a moment of silent prayer.

The May 11, 2020 minutes were reviewed. Mr. Ferry made a motion to approve the minutes as presented. Mr. Raffensberger seconded the motion. All were in favor.

PUBLIC COMMENT

Chief Dettinger provided a written fire company report.

- There were 12 calls in May 2020. Three were in the Borough with a zero loss.

EMA report – No report

Michelle Madzelan from ELA Group was present to discuss the school project and the school flashers along W. Canal Street. Ms. Madzelan explained a resolution is needed allowing the flashers to be moved from the Borough into Dover Township. Ms. Snyder made a motion to approve Resolution # 2020-09 to move a school flasher from the Borough into the Dover Township. Mr. Sabold seconded the motion and all were in favor. Ms. Madzelan also wanted to follow up on the no parking ordinance for W. Canal Street. She explained there has been a change since the last meeting. The driveway at 81 W. Canal Street will not be moved as previously stated and a turn restriction will not be posted. Dover school district is going to indemnify PennDOT. This is the information that came from PennDOT's reviewer so that is how they are proceeding. A turn lane will still be added at the Intermediate Avenue intersection. Mr. Slusser questioned why the Borough was not presented with this intersection change earlier. Ms. Madzelan mentioned it was in the meeting minutes from April 2018 and that this was one of the intersections being looked at that may be needing a change. Mr. Slusser points out that the property owners just received this information a few months ago. Ms. Madzelan explains that this is the guidance they were given from PennDOT as to the change that needs to be done. The left turn lane going east on W. Canal is needed and the turn lane heading west must be a part of it. You cannot have a turn lane in one direction and not the other. Ms. Snyder asked what happens if the Borough does not approve this. Ms. Madzelan explains that the school is not requesting these turn lanes; PennDOT is requiring them. She does not believe PennDOT will accept a revision. After further discussion about how the traffic flow is envisioned, Mr. Slusser made a motion to not approve the traffic plan as presented to eliminate parking spaces. Mrs. Koch seconded the motion. Mr. Sabold, Mr. Ferry, Ms. Snyder, Mr. Raffensberger and Preside Kroft opposed. The motion did not carry with a vote of five to two. President Kroft asked for a motion to amend the ordinance to remove the parking spaces and to advertise it. Ms. Snyder made a motion to amend the ordinance in accordance with the PennDOT plan presented by Dover School District. Mr. Sabold seconded the motion. Mr. Slusser and Mrs. Koch opposed and the motion carried. President Kroft asked Mr. Andrew Herrold to advertise for the ordinance amendment.

Ms. Madzelan also presented a form 950AA for the Borough to sign so that ELA Group can submit the Highway Occupancy Permit for the Borough.

SEWER

Public Works Report – Mr. Grim inquired if a water line that needs to be run to the lot on the corner of Butter and Meadow Roads is the responsibility of the Borough or the property owner. President Kroft thought that is what the hook up fees are for. Ms. Sprenkel states it is the contractor's responsibility to run the lines to the property, meeting our specifications. Mr. Spangler agreed and stated the after it is installed and passes inspection the Borough assume responsibility for it. The hook ups fees are to tap into our system.

Engineer's Report – Nothing

Solicitor's Report – Nothing

Old Business & New Business – Nothing

WATER

Public Works Report - Mr. Grim added that Lowell Neiman installed the door at the water tower and will start the windows at the Township connection tomorrow. He met with Kevin VanKuren from United Environmental to go over access to the well site. Mr. VanKuren is getting quotes on digging the test well but has not received any yet. Mr. Grim submitted all the EID numbers to Exeter to get replacement meters. E. K. Services will be returning to repair the blacktop in the square area.

Engineer's Report – Mr. Spangler wanted to confirm that the delineation was completed and United Environmental found a spot for a possible well replacement. Mr. Grim confirmed this and that he was given a map that shows an access by going around the wetlands to get to the site. There is a possibility they may need to go onto the neighbor's property. Mr. Grim already met with them about this but the map is being revised so this may not be necessary.

Solicitor's Report – Nothing

Old Business – Mr. Sabold confirmed with Mr. Grim the change in the EDU count from 522 to 648 and if the number sounds correct with Cranbrook being added. Mr. Grim feels it is accurate. Dover Township will now be charging a minimum usage based off 648 EDU's which is 1,296,000 gallons per month. In 2007 there was amendment to our minimum usage to 900,000. What is included in the current rate is a tiered water rate per EDU. One rate up to 2,000 gallons and another rate over 2,000 plus a service charge of \$1,500 and a transportation cost. This is billed on a monthly basis. The invoices only show an amount due and he felt it would be helpful if a breakdown of the charges was included. Mr. Sabold will contact Dover Township to see if the invoice can be changed to include this.

New Business – Nothing

BOROUGH

Public Works Report – Mrs. Koch mentioned there are trees at Ketterman Park that have poison oak on them and the swale at the Rutter's has lots of trash in it.

Zoning Manager's Report – Mr. Raffensberger mentioned he had helped clean up the property at 39 W. Canal Street but more needs to be done. Mr. Slusser added he feels the inside of the property also affects the neighbors. Ms. Sprenkel mentioned she was contacted about condemning the property but she would like to see improvements on the outside first. Mr. Slusser added there had been a water break inside causing issues. Those issues make it unsafe to live in or for medical or fire personnel to enter. Ms. Sprenkel added that in order to condemn the property we would need an inspection by our inspection agency or a structural engineer. Mr. Sabold suggested having the fire chief be present with the inspector but they have already been to this property and will not go in because of the condition. A complaint will need to be filed with the District Justice if the problem continues.

Engineer's Report – Mr. Spangler reported the bonds and insurance have been received for the bids. The contracts are ready for signatures. He will drop them at the Borough office for signatures. Mr. Spangler states Dover Township was looking for some feedback in reference to the alternate route map that was presented. This would be a future project but they are looking at whether the Borough would have interest in doing something down the road. Council would be open to this with negotiations. Mr. Spangler let Dover Township know the Borough was interested in using the GIS system. He submitted some information to them already like length of roads, water and sewer. He has not heard anything back yet but may find out more at the next meeting on June 15th. Mr. Spangler followed up on the Stormwater Consortium regarding Springettsbury Townships letter stating they were not paying the 2020 and 2021 portion of the fees. He does not recommend opting out of the program because it will cost much more to do our own program.

Solicitor's Report – Mr. Andrew Herrold mentioned there was a Resolution floating around municipalities in regards to supporting businesses reopening early in the county. He has some concerns about the Resolution itself and does not recommend doing such a Resolution.

Mayor's Report - Mayor Hernley performed a small wedding. He also put the 230 luminaries on the square to honor the 2020 Dover High School graduates. Ms. Snyder asked going forward that council members be notified of such events, in advance, so they can help if they want and to maintain consistency, since other events need council review and approval.

Police Report – President Kroft reported the calls were down for April mainly because of people staying home. The type of calls that are up by 300% are domestic related calls. President Kroft did a ride along with one of the sergeants. Two of the three calls they responded to were domestic related and one DUI which he states was very interesting. A Ford F150 pickup has been added to their fleet of vehicles.

Ambulance Club Report – Mr. Raffensberger reported there were 160 calls in May. Five calls were in the Borough and 135 in Dover Township.

Secretary's Report – Mrs. Plowman corrected the proposed Joint Comprehensive hearing date to July 13, 2020. Ms. Snyder commented that Dover Township would like a backup date.

Treasurer's Report – Mr. Ferry made a motion to accept the June 2020 treasurers report as presented. Mr. Raffensberger seconded the motion and all were in favor.

Old Business – Nothing

New Business – Ms. Snyder reported the suggested date by Dover Township for the Joint Comprehensive Hearing is July 13th and the Township offered to host it at the Community building. Mr. Staub suggested alternative date with everything going on with COVID-19. The DCED Map grant needs extended so we need possible dates so there is an idea of how long to extend it. The alternate dates chosen were August 11th or August 13th.

Mr. Andrew Herrold inquired what type of meeting council would like to hold next month. A decision will be made by June 26th based on the county's possible change from yellow to green status.

A discussion followed about reopening the Borough office and Ketterman Park. It was decided to open the office to the public when the county goes into the green phase. A sign will be placed on the door encouraging people to still place payments in the drop box and that a mask needs worn to enter the building. Mr. Sabold suggested placing a plexiglass piece at the reception window and the half door area. Mr. Grim will ask Lowell Neiman to look at it. Council felt the play equipment at Ketterman Park should be power washed to reopen for this weekend. Mr. Grim will check with a few companies about doing this or see if it is possible for the Borough to do it. Bailey's was a company that was mentioned. Since we are not able to disinfect daily, signs will be placed at the Park indicating that it is open but is play at your own risk status. Reopening Ketterman Park to organized sports teams will be reevaluated at the July meeting. Mrs. Plowman mentioned the council had previously discussed having the playground equipment inspected. Dover Township has several people certified to do this and she will contact them about it.

With no further business to discuss, Mr. Raffensberger made a motion to adjourn with a second by Mr. Ferry. All were in favor. The meeting adjourned at 9:25 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer