

## **MINUTES**

The regular monthly meeting of Dover Borough Council was held at the Union Fire & Hose Co., 30 E. Canal Street on Monday, September 14 at 7:00 pm. Mr. Ferry and Ms. Hernley were absent. All other members were present. President Kroft called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The August 3, 2020 minutes were reviewed. Mr. Sabold made a motion to approve the minutes as presented. Ms. Snyder seconded the motion. All were in favor.

## **PUBLIC COMMENT**

Chief Dettinger provided the fire company report.

- They responded to 20 calls in August. One of those calls was in the Borough and there was a zero loss.
- The September calendar was reviewed. Ms. Snyder made a motion to approve the calendar as presented. Mrs. Koch seconded the motion and all were in favor.
- They are holding some fundraisers with the guidelines of wearing masks and using protective barriers. Masks are available for those who do not have them.
- The Halloween Parade has been cancelled. Since they would be sponsoring it, it is their opinion that they cannot control social distancing and other CDC guidelines like an event at the fire station.
- They currently have sufficient supplies on hand. As supplies are available through the county, they have been building their stock.

There was no EMA report.

Samuel Herman, Tax Collector, was present to get approval for the destruction of tax records. Ms. Snyder made a motion to approve Resolution # 2020-11 to destroy the tax records as listed from years 2000-2013. Mr. Sabold seconded the motion and all were in favor.

James Willour from 10 Willow Run Road was present regarding the issue of stormwater runoff through his property. He would like to get permission to straighten it out and to find out what he can do to accomplish that. Mr. Spangler provided information for him to contact DEP and the York County Conservation District. They would be the best options to get guidance on what can be done to correct this issue.

Michelle Maxwell from 9 Willow Run Road was also present regarding the same stormwater runoff issue on her property. She states the stormwater runs diagonally across her property and it gets very deep at places. The water also lays in certain areas even when it is dry, which is a mosquito concern. Mr. Spangler also provided her with the same information to contact DEP and the York County Conservation District to have them advise on what can be done to correct this issue.

Michelle Madzellan from ELA Group was present to discuss two items for the Dover HS HOP work. The first item was parking restrictions needed to add a turning lane on N. Main Street at Mayfield Street and existing inadequate sight distance at (west) Herrold Drive. To meet PennDOT requirements, three parking spaces would need to be removed. The second item is changing Herrold Drive (East) from two-way traffic to one way. This is already a one-way street but does not have a sign at Main Street. Mr. Slusser expressed concerns about removing more parking spaces from the Borough and that this should've been addressed a year ago. Ms. Madzellan explained that the site distance from the crossroad was an additional request from PennDOT. Site distances on a PennDOT road are normally pretty standard and Mr. Slusser felt the district should've been aware of this a year ago. A year ago, the Borough had agreed to a request to remove two parking spaces for the turn lane. President Kroft has concerns about traffic coming out Herrold Drive and making a left turn onto N. Main Street. The feeling is that Mayfield Street will get backed up for left hand turns and then traffic will use Herrold Drive to make a left and back traffic up there as well. President Kroft suggest rather than taking

three parking spaces to get the proper site distance that Herrold Drive should be made a right hand turn only onto Main Street. Two parking spaces should be sufficient for site distance then. Borough Council is proposing removing two parking spaces and changing Herrold Drive into a right turn only street. Ms. Madzellan states she will present this to the school for them to make this decision but felt that this was a reasonable request and will also add that a right turn only sign be installed. She also added the school did not want to put a turn lane in but the PennDOT study is requiring them to do so. Council would like to wait to advertise for the Ordinance needed for this change until the comments are back from PennDOT. Council gave authority to Mr. Herrold if this change is acceptable to prepare the Ordinance for approval to advertise at the October meeting.

## **SEWER**

*Public Works Report* – Nothing to add

*Engineer's Report* – Mr. Spangler presented the bids for sewer lining on Dogwood Drive and Maplewood Drive. There were 9 bids received. The lowest bid was from National Water Main Cleaning Co. Mr. Slusser made a motion to approve the bid of \$35,052.75 from National Water Main Cleaning Co. for sewer lining on Dogwood Drive and Maplewood Drive pending bonds and insurance. Mr. Raffensberger seconded the motion and all were in favor.

*Solicitor's Report* – None

*Old & New Business* – None

## **WATER**

*Public Works Report* - Nothing to add

*Engineer's Report* –None

*Solicitor's Report* – None

*Old & New Business* – None

## **BOROUGH**

*Public Works Report* – Mr. Sabold asked if a quote was received from Lowell Neiman for a replacement door in the office. Mr. Grim did receive a quote and will report it next month. The gas tanks and pumps have been removed from the Tom's station. Mr. Grim took pictures as they were removing the tanks and pumps. We have not heard about anything going in this property yet.

*Zoning Manager's Report* – Ms. Sprenkel mentioned there are some sidewalk issues. A resident inquired about what he needs to do to repair his since someone fell on it. Mr. Spangler gave the specifications for sidewalks and Ms. Sprenkel will contact him to resolve. There was a discussion regarding other sidewalk issues in the Borough. This is something that will be looked at closer next year. A car lot is going into 60 S. Main Street and concern was raised about site distance and remodel work being done. Ms. Sprenkel will contact them in reference to this. Mrs. Koch mentioned the weeds off Park Street close to the interconnect. Mr. Grim states they are really close to the line and they can take care of them. Mrs. Koch states she did not mean for the Borough to do it. She also mentioned there was some driveway work done behind Baughman's that is washing out.

*Engineer's Report* – Mr. Spangler reported the street work is complete except for sealing the curb lines. He has requested more information on the invoice since the numbers aren't matching. He will have a payment request for next meeting. York Excavating started the culvert project last week. A GSI agreement is being composed for working with Dover Township. Mr. Spangler is working on budgets for projects for 2021. He is proposing another sewer lining project.

*Solicitor's Report* – Mr. A. Herrold presented a Resolution to provide beer at the Union Fire & Hose dinner on December 5, 2020. This will replace the 300 Club event that was cancelled due to COVID-19. Ms. Snyder made a motion for approval of Resolution 2020-12 to allow the fire company to provide beer at the December 5, 2020 fundraiser dinner. Mrs. Koch seconded the motion and all were in favor. President Kroft confirmed with Mr. A. Herrold and Mr. Spangler that the stormwater issues discussed earlier are the responsibility of the homeowner to address and not the Borough. This was confirmed. The resources were supplied for them to receive guidance to resolve the matter.

Mr. Spangler and Mr. A. Herrold left the meeting at 8:25 PM.

*Mayor's Report* – Nothing to add

*Police Report* – President Kroft reported the call volume for July was down 187 calls and August 47 calls from last year to this year. October 21<sup>st</sup> a building dedication will be held for the David D. Tome Substation.

*Ambulance Club Report* – Nothing to add

*Secretary's Report* – Mrs. Plowman highlighted the fall events that Dover Township has planned for the community. There are ways the Borough can contribute by volunteering, promoting or donating if we are interested. Mr. Slusser made a motion to donate up to \$500 of candy to the HalloBoo event on October 30<sup>th</sup>. Mr. Raffensberger seconded the motion and all were in favor. Trick or Treating in the Borough was discussed with the current COVID-19 situation. Mr. Slusser made a motion to allow Trick or Treating on October 31<sup>st</sup> from 6-8 PM. It will be up to the residents whether to allow their children to participate or hand out candy. Mr. Raffensberger seconded the motion. Mr. Sabold opposed and the motion carried.

*Treasurer's Report* – Ms. Snyder asked about the school lights and the responsibility for them. The Borough pays to have them turned on and off for the school year. The one on the west side of the Borough will be moved into the Township as part of the school project. Dover Township would then be responsible. Mr. Slusser made a motion to accept the Treasurer's report as presented. Mr. Sabold seconded the motion and all were in favor.

*Old Business* – Ms. Snyder reviewed the newsletter she created and asked for any other information that should be included. Community events will be added and she will check with Chief Dettinger for fire company information to include. A few other suggestions were made. The goal is to send them out as soon as possible before the end of September since there are October events dates included. The tree lighting event was discussed. At this time, a modified event is being planned due COVID-19.

*New Business* – Budget dates were discussed. The 2021 budget meetings will be held at Borough hall on October 12, 13, 19 and 26<sup>th</sup> at 6:30 PM.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Raffensberger. All were in favor. The meeting adjourned at 9:16 PM.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer