

MINUTES

The regular monthly meeting of Dover Borough Council was held at the Union Fire & Hose Co., 30 E. Canal Street on Monday, May 3, 2021 at 7:00 pm. All members were present. President Kroft called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The April 5, 2021 minutes were reviewed. Mr. Sabold made a motion to approve as presented. Mr. Raffensberger seconded the motion. All were in favor.

PUBLIC COMMENT

President Kroft asked if anyone wanted to film or record tonight's meeting. Mr. Elicker stated he will be recording his portion of public comment.

Chief Dettinger provided the fire company report.

- The May calendar was reviewed. Chief Dettinger stated there will be training on May 12th and May 22nd.
- There were 23 calls for the month of April. There were zero calls in the Borough and zero loss.
- Mr. Sabold made a motion to approve the May calendar. Ms. Snyder seconded the motion and all were in favor.

Eric Harlacher and Nancy Strum from Dover Little League were present. They are working on increasing their insurance coverage to the amount required in the sublease agreement. When they receive the certificate all the paperwork will be submitted. Ms. Snyder asked about the two small red sheds placed at Ketterman Park. President Kroft explained that Dover Little League had gone straight to the school district for permission for placement of the sheds. He also explained to Mr. Harlacher that while they were trying to skip a step, things do need to come to council first since the sublease is with the Borough. The Borough would then get permission from the school and issue a building permit for placement.

Mr. Saunders, Executive Director from New Hope Ministries was present. He explained New Hope is going to be doing some renovations to their property on N. Main Street. In order to pay for the building and renovations they have applied for a RACP construction grant. They have been awarded a half million dollars that will be used between the Dover and Enola locations. This grant requires them to have a host municipality agreement. This agreement would have the Borough accept financial responsibility if they do not follow the rules for the grant. In turn they would have a hold harmless agreement with the Borough. Mr. Slusser voiced concern over the legal cost the Borough will incur to establish this. Mr. Saunders was not opposed to reimbursement for the cost. Mrs. Koch believes the legal cost automatically comes out of the grant fund. Of the \$525,000 grant, about \$300,000 of the funds will be spent in Dover Borough. Part of it will be used for the food pantry and part for the house renovations. President Kroft thanked Mr. Saunders for their service to the community and does not feel there will be any issues with this. Mr. Herrold will review this before the next meeting. Mr. Sabold requested a detailed list of what will be done with this project. A decision will be made by council at the next meeting. Mr. Saunders thanked the council for their time.

Mr. Donald Elicker was present. He and his wife own the property at the corner of W. Canal Street and Intermediate Avenue. Mr. Elicker voiced concerns regarding the proposed changes to the intersection and the effect it will have on the two businesses in his building. He understands the plan has a turning lane on W. Canal Street with no left turn into his property when heading east bound and no left turn out of his parking lot. He was also approached about moving the entrance to the property which will result in losing parking spaces in his parking lot. This would have a negative impact on the two businesses and Council agreed. He has contacted Dover School District, PennDOT, Dover Township and Dover Borough about this. He feels he is getting the run around and that everyone is blaming the other for this change. Mr. Elicker would like to have a joint meeting with PennDOT. He asked if the Borough requested this and had been consulted about the changes. President Kroft explained the Borough did not request the changes but a traffic study was done as part of the school

building project. PennDOT is requiring it based on the traffic study. He continued saying that ELA Group had presented plans to council. The Borough updated an ordinance to remove parking spaces from W. Canal Street for the turn lane. Council agreed with his concerns and President Kroft suggested he go to a school board meeting. Mr. Elicker asked for a letter stating the Borough's stand on this for his meeting. Mr. Herrold recommended council authorize someone from the Borough to attend the meeting with PennDOT. Mr. Elicker stated going to the school board would be his next step and thanked council.

EMA report – None

SEWER

Public Works Report – Nothing to add

Engineer's Report – Mr. Spangler reported he met with Mr. Grim to decide which lines should be televised. They came up with 7,500 linear feet and approximately 150 laterals located on Main Street, Canal Street, Fairview Avenue and Gross Avenue. The quote received from USG for this is \$43,250. If they need to do any flushing that would be additional at \$185/hour. It was estimated that two days would be needed at a cost between \$3,700 and \$5,000. Mr. Ferry made a motion to contract Utility Services Group for televising as quoted between \$43,250 and \$48,250. Mr. Sabold seconded the motion and all were in favor.

A letter was received from Buchart Horn giving notice of Dover Townships intention to apply to PA DEP for a water quality management permit. After the Townships installation of sewer lines and a pump station they will abandon the sewer line going into the Borough. This may take a couple of years to accomplish.

Mr. Spangler reported Mt. Zion Off Road is doing a building expansion. They will be capping off their sewer lateral and installing a new one. A PennDOT permit is needed for this change. Mr. Ferry made a motion to allow the engineer for Mt. Zion Off Road to file the application to move their sewer connection in Dover Borough's name. Mr. Slusser seconded the motion and all were in favor.

Solicitor's Report – Nothing

Old Business – None

New Business – None

WATER

Public Works Report – Nothing to add. Mr. Sabold thanked Mr. Grim for removing the flagpole at Ketterman Park and planting grass.

Engineer's Report – Mr. Spangler reported that he asked for an update on Well 4. He was informed the 3rd party reviewer for USTIF did recommend the test well and the associated work. There is a new claim manager at USTIF so they are waiting for their feedback. In reference to the sewer line that Dover Township will be running in the area of Well 6, Mr. Herrold sent an agreement to Abel Construction and will be sending to the developer.

Solicitor's Report – Nothing

Old Business – None

New Business – None

BOROUGH

Public Works Report – Nothing to add.

Zoning Manager's Report – Nothing to add. Mrs. Koch thanked Ms. Sprenkel for addressing 29 N. Main Street trash issue. President Kroft thanked Ms. Sprenkel for all the work she is doing.

Engineer's Report – Mr. Spangler reported he received the insurance and bonds from York Excavating. He has the contracts to be signed and have a seal placed on them. York Materials had sent their paperwork but it was not received. They are resending and Mr. Spangler asked when it is received for the OK to get President Kroft's signature before the next council meeting. This was okayed.

Mr. Spangler reported he received an email from Laurel at Dover Township in reference to mapping we are having done through the county. She was wondering if the Borough wanted to proceed with the intermunicipal agreement to collect the other assets as Dover Township proposed. President Kroft recalls the meeting she attended council asked for their solicitor to contact ours about reworking the agreement. Mrs. Plowman will email her requesting that again.

Solicitor's Report – Mr. Andrew Herrold presented a Resolution for the operational support activities for the fire company workers' compensation. This includes the nonresponse people who do not respond to calls excluding auxiliary members. Union Fire & Hose has a supplemental policy that covers those members. Ms. Snyder made a motion to approve Resolution 2021-09 authorizing operational support members to be covered under the workers' compensation. Mr. Sabold seconded the motion and all were in favor.

In reference to the joint comprehensive RFP rec plan with Dover Township, Mr. Herrold did not want to give a recommendation until he was able to study it more thoroughly. This will be tabled until the June meeting.

Mr. Herrold shared information on the American Rescue Plan. The Treasury has not released the exact uses of these funds but infrastructure is a part of it. Mr. Herrold recommends when these funds are received that a separate checking account be opened to track the funds. Mr. Slusser made a motion to open a designated checking account when the money is funded. Mrs. Koch seconded the motion and all were in favor.

Mr. Spangler and Mr. Herrold left the meeting at 8:40 PM.

Mayor's Report - Mayor Hernley reported the first walk through the Borough will be June 6th.

Police Report – President Kroft reported there were 72 calls in April which is up 12 calls from last year. Lt. Neidigh reminded that their open house at the David Tome substation is on May 18th. They continue to sell We Support Police yard signs. These proceeds benefit the Explorers program. NYCRPD just entered into a lease agreement with RAP Reality training program. This training puts the officers into different situations and they learn different ways to react to them. It is a 5-year lease costing \$132,000. 91% of this cost is covered by donations.

Ambulance Club Report – Mr. Raffensberger reported they are having meetings again which start May 27th.

Secretary's Report – Nothing to add.

Treasurer's Report – Ms. Snyder made a motion to approve the treasurer's report as presented. Mr. Ferry seconded the motion and all were in favor.

Old Business – President Kroft asked Mr. Grim to check with Dover Township about doing street sweeping for the Borough. Mrs. Koch wondered who is responsible for the weeds at Ketterman Park. Mr. Grim says we are and he will take care of it.

New Business – Resolution 2021-08 honoring Weaver Meats for their years of service in the Borough was presented for approval. Mr. Slusser made a motion to approve Resolution 2021-08. Mrs. Koch seconded the motion and all were in favor.

With no further business to discuss, Mr. Slusser made a motion to adjourn the meeting with a second by Mr. Ferry. All were in favor. The meeting adjourned at 8:53 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer