

MINUTES

The regular monthly meeting of Dover Borough Council was held at Borough Hall, 46 Butter Road on Monday, December 6, 2021 at 7:00 pm. President Kroft, Mr. Raffensberger and Ms. Hernley were absent. Vice-President Sabold called the meeting to order. There was a moment of silent prayer followed by the Pledge of Allegiance.

The November 1, 2021 minutes were reviewed. Ms. Snyder made a motion to approve the minutes as presented. Mr. Slusser seconded the motion. All were in favor.

PUBLIC COMMENT

Chief Dettinger provided the EMA report. He has made a list of all the equipment in his possession along with serial numbers of each item. He gave a printed list to Mrs. Plowman for the file. The iPad is password protected. He has tried to get by it with a reset but cannot do a bypass. Since it is an older iPad, he recommends discontinuing its use. About three weeks ago he had the three radios updated when the fire company did their radios. Dover Ambulance, Dover Township Fire and Dover Boro Fire worked together and got a Dover public safety talk group channel. This way the three of them can communicate on the same channel and be off the main channel for York since it is always very busy especially during weather events. The EMA Coordinator will be incorporated into that as well. An invite was received for a 2021 after action conference to be held December 21st. Chief Dettinger is not able to attend and since we do not have a current EMA, he extended the invitation to Borough Council. Chief Dettinger updated the County EMA office with his information until an EMA coordinator is appointed for the Borough.

Chief Dettinger provided the fire company report.

- They responded to 15 calls in November. Two of those calls were in the Borough. There was a zero loss.
- Chief Dettinger presented a list of elected officers for 2022. They are as follows: Chief – Troy Dettinger, Deputy Chief – Jake Laughman, Assistant Chief – Gwainne McKeever, Captain – James McKeever and Captain - Taylor McKeever. Lieutenant's and Fire Police Officers will be appointed in January. Two new Fire Police have been added and are both taking the Basic and Advanced Fire Police courses.
- The December calendar was reviewed. Ms. Snyder made a motion to approve the calendar as presented. Mr. Ferry seconded the motion and all were in favor.
- Chief Dettinger reported their Fire Police was dispatched into York City for a police incident involving a shooting. The traffic unit and three officers responded. At this type of call they often are within a block of the scene. With the way society has responded to first responders recently, and the fact that most of them are retirees, it was felt that it is not a safe environment for them. At the fire company meeting it was decided that Fire Police calls into the city for a police incident are not going to be responded to. Council agreed that this was a good decision.
- Chief Dettinger suggested making an ordinance that any new businesses coming into the Borough are required to have a Knox Box. Waggs Meats are working on adding one.

Vice-President Sabold read and presented Resolution # 2021-13 to Thomas Mummert which thanked him and his family for their 90+ years of service to the community through Dover Garage.

Chalet Harris from Dover Township was present to answer any questions in reference to the Joint Comprehensive Park Plan. Bids had been received from YSM and HRG for the park plans which Council already reviewed. Vice President Sabold felt the bid packages were pretty much the same but noticed that YSM had some extra work included for two parks. Mrs. Harris explained there is an additional 22 acres at Admire Road and Davidsburg Road that would be looked at as an extension of Lehr Park. That is the difference between the quotes. YSM price did not change with the master plan included. HRG will add an additional fee to their quote for this. She also added the YSM is over the budget but she has the difference in their recreation fund to cover it. Ms. Snyder felt the YSM is a little more tailored for recreation than the HRG plan. Mrs. Harris agreed but felt

we couldn't go wrong either way. The length of time for the HRG plan is 12-18 months and YSM is 12 months with meetings every 4 – 6 weeks. A few larger meetings will be held with elected officials and for the public to attend. Consensus of Council was to go with YSM.

A representative from New Hope was on the agenda to review the renovation plans but was not present. Council discussed some of the plans from the New Hope project in their absence. Ms. Snyder commented, in order to give more privacy for the clients, the office areas and entrance for clients are being changed. They hoped to stay open during renovation but due to issues including asbestos they could not. Chief Dettinger explained because of this they are not operating at all during the renovation. He added because of personnel changes not all information got relayed to everyone it should have.

SEWER

Public Works Report – Nothing to add.

Engineer's Report – Mr. Lipinski reported that Insight Pipe started cleaning and videoing lines on December 2nd. He received the bonds and insurance from them. He just received the references which he was not able to check out yet. If there are any issues with the references, he will let Mrs. Plowman know right away.

Solicitor's Report – Nothing

Old Business – Nathan Stone from Dover Township emailed about the status of the Borough purchasing an iPad for the GIS and the license needed to run the software. Mrs. Plowman replied to him asking what he would recommend. She is waiting for that information. Council agreed the most up to date version would be best and to confirm with Mr. Stone that we are moving forward with this in January.

New Business – Nothing

WATER

Public Works Report - Mr. Grim pointed out that the test well did not go as they hoped. At 600' feet deep they were only able to get about 6 gallons per minute. Eichelberger's, who was doing the drilling, mentioned they were able to get a lot of water around the elementary school when they did their geothermal system. They may look in that area next.

Engineer's Report – Nothing

Solicitor's Report – Nothing

Old Business – Nothing

New Business – Nothing

BOROUGH

Public Works Report – Ms. Snyder was thanked for her work on redoing the Christmas trees on the square. Mrs. Plowman added the office has received several calls about how nice they look too. A quote was received for replacing the gutters and downspouts on the office building. Mr. Ferry made a motion to approve Shawn Melhorn to replace the gutters and downspouts for \$960. Mr. Slusser seconded the motion and all were in favor.

Zoning Manager's Report – Ms. Sprenkel added she received the grease trap information from the Pizza Box.

Engineer's Report – Mr. Lipinski reported that PennDOT is working very slowly right now. Anything that comes up involving them that normally takes two weeks is backed up four to six weeks. Last month he presented a

street opening permit ordinance sample. He asked that questions be referred to Mrs. Plowman to submit to him. He reported a scoping meeting will be coming up for Brown Stone Manor phases three and five. Phase three will be 29 single family homes and 72 semi-detached homes. Phase five will be 16 single family homes and 78 semi-detached homes. They are estimating 1600 trips coming out of there by adding phases three and five. This is located at Davidsburg Road and South Salem Church Roads. If Council has any concerns about this impacting the Borough, he can pass them along. TRG and Johnston Associates are handling this project. The other scoping plan he received is for Norma's Ridge which is located just outside the Borough on East Canal Street. This will be 55 two-bedroom apartments. They are estimating 428 trips out of this complex. It will have one entrance and an emergency crash gate. The third scoping received is for Sheetz who is planning to go in at the square. The plan shows an entrance off S. Main Street, E. Canal Street and City Hall Drive. Mr. Lipinski again asked for concerns to be voiced. Council feels PennDOT won't allow left turns onto S. Main and E. Canal Streets. Mr. Lipinski commented that change may be a deal breaker if that happens. Traffic counts are to be determined.

Solicitor's Report – Mr. Herrold reported in reference to a National Opioid law suit, that he had received a class action law suit settlement proposal. The size of the Borough is not sufficient to bring us into this class action law suit. The Borough may benefit from the suit but we would be covered at the state level. Mr. Herrold presented Resolution # 2021-15 to appoint Hamilton & Musser as Borough auditor. Mrs. Koch made a motion to approve Resolution 2021-15. Mr. Slusser seconded the motion and all were in favor. Mr. Herrold presented Resolution # 2021-14 which sets the Tax Rate for 2022. The Tax Rate is remaining the same for 2022. Mr. Slusser made a motion to approve Resolution # 2021-14. Mr. Ferry seconded the motion and all were in favor. Mr. Herrold reviewed the Street Opening Ordinance sample. There are questions so he recommended waiting until the January meeting for more review. Mr. Herrold received the dates for the special dinners to be held at the fire company. He will have the Resolutions for these at the next meeting.

Mr. Lipinski and Mr. Herrold left the meeting at 8:18 PM.

Mayor's Report - Mayor Hernley congratulated everyone that was re-elected. He also thanked Ms. Snyder again for all her work on the Christmas trees. Mayor Hernley received a call from a resident that was concerned about the test well work that was being done. He thought it was too close to his oak tree but when Mr. Grim showed him the plans, it was about 40' away so that resolved it.

Police Report – Calls went down in October from 247 to 209. Their Toys for Tots event went ok this year but not as well as last year. Next year the hours will be changed for drop off which may help.

Ambulance Club Report – Nothing added

Secretary's Report – One Way Janitorial was mentioned to check about paper supplies since Wolf Distribution is no longer in business. Mrs. Plowman will check with them.

Treasurer's Report – Mrs. Plowman noted the check to Dover Township was shorted \$10,000. An additional check will be going out for this. Mr. Ferry made a motion to approve the Treasurer's report with the correction noted. Ms. Snyder seconded the motion and all were in favor.

Old Business – Vice President Sabold stated at least one liaison is needed for the Joint Recreation Plan with Dover Township. Mr. Slusser, who has sports team background, volunteered. Mrs. Koch also volunteered and will bring a different perspective from the sports teams to the group.

New Business – Budget adoption:

Mr. Ferry made a motion to adopt the 2022 ARPA Fund Budget as advertised with an additional \$104,041.20 incoming and expenses per their guidelines. Mr. Slusser seconded the motion and all were in favor.

Mr. Slusser made a motion to adopt the 2022 Highway Aid Fund budget as advertised. Ms. Snyder seconded the motion and all were in favor.

Ms. Snyder made a motion to adopt the 2022 Wallace Fund budget as advertised at \$2,544.15. Mrs. Koch seconded the motion and all were in favor.

Mr. Slusser made a motion to adopt the 2022 Water Fund balanced budget as advertised at \$288,989.38. Mr. Ferry seconded the motion and all were in favor.

Mr. Ferry made a motion to adopt the 2022 Sewer Fund balanced budget as advertised at \$625,818.23. Mrs. Koch seconded the motion and all were in favor.

Mr. Ferry made a motion to adopt the 2022 General Fund balanced budget at \$ 983,584.44. Mr. Slusser seconded the motion and all were in favor.

Ms. Snyder made a motion to appoint Attorney John Miller as the Borough Zoning Solicitor for 2022. Mr. Ferry seconded the motion and all were in favor.

Ms. Snyder made a motion to advertise the 2022 Dover Borough Council Meeting, Zoning and Planning Commission dates. Mr. Slusser seconded the motion and all were in favor.

Mr. Slusser made a motion to approve the 2022 Dover Borough Fee Schedule. Mrs. Koch seconded the motion and all were in favor.

With no further business to discuss, Mr. Slusser made a motion to adjourn with a second by Mr. Ferry. All were in favor. The meeting adjourned at 8:50 PM.

Respectfully submitted,

Brenda J. Plowman
Secretary/Treasurer